

# CARDIFF SCHOOLS EDUCATION ASSOCIATION

May MINUTES

Thursday, May 13, 2010

6:30pm

Cardiff School Multi Purpose Room

## Cardiff SEA Officers:

Co president	Mark Whitehouse
Co-President	Greta Ott
VP AH	Kristen McCartney
VP CS	Carrie Elwin
Co-Treasurer	Becky Smith
Co-Treasurer	Stacy Davis
Co- Secretary	Meghan Laurs
CS Principal	Julie Parker
Teacher Reps	Susan Yant, Susie Murray, Nancy Bjorstad

## Other Attendees

Shea Kirkpatrick, Jill Secard, Martha Largent, Kim Hennessy, Michelle Bilski, Christy Bulskov, Carolyn Whitehouse, Mary Jo Schumannm Andrea Murphy, Lisa Dalton, Damian Baumover, Pam Sylvor, Susie Drennen,

**Introductions:** Meeting called to order at 6:37pm by Greta Ott. Everyone introduced themselves.

Agenda review/additions. – Added Endowment policy and Machado update to the agenda.

**Minutes:** March and April Minutes passed for comments. April minutes have not been approved yet. May minutes will circulate at June meeting.

## New Business:

### 1. Treasurers Report:

Becky Smith. Some highlights since last meeting: We have received matching funds of \$6.3k. ICS grossed \$59k, net \$48k. ICS expenses around \$11k. Movie night \$906. We have spent \$1.5k of \$2k budget on assemblies. More Machado money spent. District spent flex tech money. We spent \$192 on kinder tours. Merger expense \$150 to reprogram our 3 credit card machines to SEA.

Balance sheet: Endowment the same \$133k. Most money in money market account at 1% to 1.5%. Suzie Drennen to email Becky a potential better account. The money was in Vanguard. Now at CA Community Bank. They are a gala sponsor. Assets \$468k, liabilities \$200k, fund balance for next year is \$268,869. Projecting \$270k for budget for next year!

Email Becky Smith if you want a copy of treasurer's report: beckysmith@cox.net.

### 2. Elect SEA Officers for next year.

Mark Whitehouse nominated Meghan Laurs for co-president, Becky Smith seconds, all in favor Hoping to fill co-president position. Jason Daniels may be interested.

VP CS: Carrie Elwin, nominated by Greta Ott, Second Susie Yant, all in favor

VP AH: Kristen McCartney, nominated by Greta Ott, Seconded by Susie Yant, all in favor

Co-Treasurer- Kim Hennessy, Becky nominated, Stacy seconded, all in favor  
Co-Treasurer- Michelle Bilski, Becky nominated, Stacy seconded, all in favor  
Co-Secretary: leaving it open for now. If anyone interested, speak with any officer

### **3. Budget 2010-2011**

Mark Whitehouse: The budget has improved by \$285k from board meeting. District will pay for the additional 3<sup>rd</sup> grade teacher. We are funding 1<sup>st</sup>, 6<sup>th</sup> grade teachers and 5<sup>th</sup> grade flex. We are on target. We don't have to do spring campaign. We made and will spend \$270k.

Tom Pelligrino: Sandie Leures has been working on the budget, many changes last month showing the district had \$285k more than they thought from many sources: property taxes, saving more money, using less utilities saved \$50k, revenues from church using Ada Harris, savings from retirements etc. Savings from class size reductions looked better than they had anticipated. What will they add back? A long list, including cancelling the salary rollback, adding aides 4 hrs/week, paying for deferred maintenance, instructional materials, computers, field maintenance, facility repairs, technology, PE, 3<sup>rd</sup> grade teacher, digital teaching stations, Science teacher coordinating and supporting CS science volunteers, etc. Budget is not done. Won't be sure until March 2011 because the State may revise. Will probably have midyear cuts next year. But the district can cut again as needed. Board will adopt a budget in June.

Discussion: Martha Largent: Why is the district not paying for more teachers? The district did not fund more personnel because had to be able to cut back midyear if necessary. Shea Kirkpatrick: SEA should not be setting the precedent to pay for teachers. Should focus on specialty programs. Susie Drennen: We have that money in SEA, so we should hire the teachers. If our priority is to have smaller classes, we should do it. We have had CSR (Class Size Reduction) on our priority for 3 years. Ideally, state should pay for those teachers, but they are not. SEA paying for CSR and specialty teachers is more marketable because we have a broader reach/appeal to get more donations. We do not focus only on one thing. Jessica Toth would like to see SEA understand what we are giving students when they finish 6<sup>th</sup> grade. Not a second language, multimedia instruction, science education. SEA should be more proactive in looking at overall education. Stacy: what is the PE amount covering? Every class gets 40 min/week with a PE teacher. One person at CS, one at AH. They also help at lunch and before school, dealing w/equipment, etc. To teach PE standards, need PE person. Can't depend on teachers. What about funding art? Pam Sylvor is revamping art program to run more like science, applying for grant. Aligning curriculum with standards, scheduled in advanced. Teachers opt for 5 or 10 classes. What about Multimedia teacher at AH instead of so much money for PE? Many AH teachers feel uncomfortable teaching computers. Stacy wants money where utilized best and she struggles with current budget. Tom Pellegrino: Technology is important. Both of our schools are "10/10" schools. Top 10% of all schools in CA, and top 10% of comparable schools. Cardiff and Ada Harris are both top schools. We can always improve, but what we are doing is working. Trying to adjust and keep the model that is working. We have listened to all input from all sources to create budget. Loud small minority wakes giant that is happy with Cardiff schools. Perhaps another budget meeting if needed.

**4. Teacher/Staff Appreciation-** June 2<sup>nd</sup> Ki's has given 30 free meals, Rimels gave discount, costs going lower than we expected. 100 staff members. SEA will probably pay \$500. SEA reps

tell parents to have kids write letters to staff for June 2<sup>nd</sup>. Include teachers, librarian, lunch ladies, custodian, etc. On a side note: The SEA thank you card looks great! Will help donations reoccur.

**5. Honor Society Reception:** June 1 at Wine Steals. Stacy: all set up. People signed up to bring dessert. Need to remind them. There is an annual mailing to parents thanking them and showing different levels donated. Anyone donating over \$2k is invited to honor reception. Becky: We have received a lot more in kind donations. Do we include them in the honor levels or only include straight monetary donations? It is better to over- rather than under- recognize anyone who gave \$300 or more. Hard copy will be sent home to parents by end of school.

**6. Spring Campaign-** Because of budget changes and district ask, the SEA does not need to have one!

**7. Mission 2 Volunteer Program:** New Program introduced by Neville Billimoria from Mission Federal who wants to honor volunteers at our school. Cardiff SEA will select a winner each year whose name will be on a plaque and receive \$250 to direct to educational component of their choice. Would like to expand to include more companies. Motion by Mark Whitehouse to accept, Becky Smith seconded. All agreed. We will discuss and figure out how to make it happen this year.

**8. Endowment policy-** Mark Whitehouse: An amended CEF policy will be put on website and voted on in June. Endowment funded change: at end of year we will vote what goes into endowment, but recommend 5%. For emergency, withdrawal of more than 50% of return requires unanimous vote.

## **Board and Committee Reports**

### **1. Community Events Report**

**Machado update:** Carolyn Whitehouse. The lower cost recycle bin holding up well at AH. Got one to try at Cardiff. Give any feedback to Carolyn. They will go at both schools and replace the rusty gasoline trash cans. Working on green school check list for foundation. It is out for review. General agreement that we will use some Machado money for consultant for healthier food. Hoping to get another \$15k for next year. If you have ideas for green projects to spend it on, tell Carolyn.

**Book Exchange:** Kristen McCartney: Takes place June 10 and 11 at AH, sort on the 10<sup>th</sup>. June 15<sup>th</sup> at CS, sort on June 14<sup>th</sup>. Kristen needs volunteers for sorting at both schools. Last year we donated left over books to friends of library, but some get thrown away? Maybe donate to another school that needs books? Which one? Open to suggestions. Community Resource center? Email Kristen suggestions.

**Movie Night:** Next Movie is Friday June 4<sup>th</sup> at Dark. Showing Nim's Island. Pizza, popcorn and burritos available for sale. Bring blankets or low chair. Movie night continuing all summer! Mark your calendars: July 2<sup>nd</sup> and August 6<sup>th</sup>.

### **2. Ongoing Fundraising Reports**

**Dinners night out:** Next one is June 1<sup>2nd</sup> at Today's Pizza.

**Escrip:** 65 new members. Reminder classes about pizza party for first class to reach the highest percent participation. Teachers can promote. Room Rep should be checking on progress. We have made \$536.63. We have 108 more members since started escrip challenge. At CS, Mrs B has most at 71.43%. Switzler's class has the most at AH.

**Brick and Tile:** Damian Baumhover: flyer went out about up and coming cutting. Have 19 bricks or tiles to cut.

**REP:** Deanna Russo is taking over next year. Steele Realty generously underwrote ICS birdhouses.

**Box tops** no report.

### **3. Fundraising Event Reports**

#### **Ice Cream Social**

Really successful event. Expected net \$48,536. All went well and relatively smoothly. If you have feedback please send to Greta Ott. ICS needs a chair next year. Greta will chair auction next year.

### **4. Donor Outreach**

No updates

### **5. Communication Reports**

**Website:** Carolyn will train new SEA secretary in the fall to perform weekly website updates.

**Music Boosters Report:** Lisa Dalton: City of Encinitas has one grant. Can alternate applications between art and music. This year Music will apply for it. Next Thursday May 20 is band spring concert. Big fundraiser performance by Kartik Seshardi June 5<sup>th</sup> at Seaside Church. \$25/ticket. Looking for officers for next year.

**Newsletter Report:** If you want something included the newsletter, get it to Sarah by the 25th of the month, [gardnerss@cox.net](mailto:gardnerss@cox.net).

### **6. Principals Reports**

Julie: kids STAR testing finishing this week. Kinder registration ongoing. We've got 112 so far. Jill: is recovering from surgery on broken wrist.

### **7. And 8. Teacher Rep Report**

CS – Nancy B. they are doing fine. Getting ready for open house may 27<sup>th</sup>, Teachers asking how they know if they have money field trip money left. Some are charged by trip or by student, so hard to know if anyone has any balance. We still have a deficit. District will be paying for students who didn't pay for field trips. Deficit close to \$2k. There was no \$100/class SEA donation this year. \$1000 SEA donation for ALL classes. Was not conveyed to the teachers. Whatever they collected minus what they spent is what their current balance is. SEA is not involved with field trips next year. District will manage.

**AH-** Open house is June 3 for AH. They are busy. Most testing done.

**9. District / School Board-** Tom Pellegrino: big thank you for raising and funding \$270k in programs for next year. Has and will impact kids tremendously.

**10. Health Council -**

School lunch committee using consultant Chickpeas to help improve school lunches for next year.

**11. ELAC/ DLAC:** No report

**12. SEA Officers Reports**

Mark publicly thank Tom for his work with us and helping guide us thru a difficult budget time.

Next meeting June 10, 6:30-8pm.

Meeting adjourned by Greta at 8:33pm.