

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue, Cardiff-by-the-Sea, California

REGULAR MEETING OF THE GOVERNING BOARD
AGENDA

THURSDAY, MAY 11, 2023

5:00 PM PUBLIC MEETING

CARDIFF SCHOOL MULTIPURPOSE ROOM • 1888 MONTGOMERY ROAD • CARDIFF-BY-THE-SEA, CA 92007

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board meeting are available for inspection upon request at the Cardiff School District, 1888 Montgomery Avenue, Cardiff or on our [website](#).

The public's health and well-being are a top priority for the Board of Trustees of the Cardiff School District and you are urged to take all appropriate health and safety precautions.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Board of Trustees, please contact the Office of the Superintendent at (760) 632-5890, Extension 101. Notification 24 hours prior to the meeting will enable the District to make the necessary arrangements to ensure accommodation and accessibility to this meeting.

TO ADDRESS THE GOVERNING BOARD REGARDING AN ITEM ON THE AGENDA:

Members of the audience may address the Board of Trustees on items that are within the Board's subject matter jurisdiction. Persons wishing to address the Board concerning items on the agenda are invited to do so when the item is addressed at the meeting. Please complete and submit a written request to the secretary before the meeting. When the Board President invites you to speak, please state your name for the record. In the interest of time and order, each speaker is allotted a maximum of three (3) minutes. When your speaking time expires you will be prompted with a 15-second warning.

I. ORGANIZATIONAL ITEMS

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

Ms. Rhea Stewart, President

Ms. Nancy Orr, Clerk

Mr. Andrew Howard, Member

Mr. Ashok Swaminathan, Member

Mr. Shad Thielman, Member

Ms. Jill Vinson, Superintendent

D. Approve Agenda for May 11, 2023 *(All items are action unless labeled information.)*

E. Approve Minutes from the Regular Meeting of April 13, 2023

II. HEARING SESSION

A. Public Comments *(The purpose of the Board meeting is to conduct the School Board's business in public. The Board welcomes and encourages public comments, however, in accordance with the Brown Act, Board members may not respond to comments during the public comment portion of the agenda. Any*

member of the public who wishes to address the Board on an item on the agenda or on another topic which lies within the Governing Board's jurisdiction may do so, but must submit a written request. Please hand your form to the secretary before the meeting. Presentations are limited to 3 minutes per person per topic. The total amount of time to be allowed on any item is fifteen minutes, unless the time limit is waived by a majority vote of the Board. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; or 3) refer the matter to a future agenda.)

- B. Cardiff Elementary Teachers Association
- C. ELAC/DELAC
- D. School Site Council
- E. Cardiff SEA
- F. School Reports
- G. Reports on Workshops/Conferences
- H. Superintendent's Report

III. CONSENT CALENDAR

Items listed in the Consent Calendar are considered to be routine and are acted on by the Board in one motion unless members of the Board request specific items to be discussed or pulled. It is understood that the Superintendent recommends approval on all Consent Items. Each item of the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- A. Approve Current Business Items:
 - 1. Purchase Orders; April 2023
 - 2. Commercial Warrants #14-001714 to #14-010009; \$268,804.62
 - 3. Payroll Warrants April 2023; \$740,147.48
- B. Approve Enrollment Report as of May 8, 2023
- C. Approve Personnel Report for May 11, 2023
- D. Removal of Items from Consent Calendar
- E. Approve Consent Calendar

IV. GENERAL FUNCTIONS

- A. Approve Interdistrict Attendance Agreements for the 2023-24 School Year with the Following School Districts:

Carlsbad Unified	Oceanside Unified	San Marcos Unified
Del Mar Union	Poway Unified	Solana Beach
Encinitas Union	San Diego Unified	Vista Unified

- C. Approve 2023-2024 Declaration of Need for Fully Qualified Educators

V. BUSINESS AND FINANCE

- A. Approve Acceptance of Phase 2 of the Cardiff School Modernization and Reconstruction Project ("Project") as complete and delegate authority to Superintendent to take all additional actions need to close out the project

VI. FUTURE AGENDA ITEMS

VII. ANNOUNCEMENT: ADJOURNING TO CLOSED SESSION

- A. Conference with Legal Counsel- Anticipated Litigation- Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): (ONE potential case)
- B. Discussion concerning personnel matter pursuant to Government Code 54957: Public employee leave of absence

VIII. RECONVENE TO OPEN SESSION

IX. REPORT FROM CLOSED SESSION

X. ADJOURNMENT OF MEETING

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue
Cardiff-by-the-Sea, California 92007

MINUTES
REGULAR BOARD MEETING, APRIL 13, 2023

The Regular Board Meeting of the Governing Board of the Cardiff School District was held on Thursday, April 13, 2023, at Ada Harris Elementary School, located at 1508 Windsor Road, Cardiff-by-the-Sea, California. President Stewart called the meeting to order at 5:00 p.m. and led the trustees and visitors in the Pledge of Allegiance.

Members Present: Howard, Orr, Stewart, Swaminathan, Thielman

Members Absent: 0

Administrators Present: Vinson, Giroux, Scheftner

The agenda for the April 13th, 2023 Regular Board meeting was approved as presented.

MOTION: Orr

SECOND: Swaminathan

AYES: Howard, Orr, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT: 0

The minutes from the Regular Board Meeting of March 9, 2023 were approved as presented.

MOTION: Howard

SECOND: Swaminathan

AYES: Howard, Orr, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT: 0

Sara Menuck addressed the Board regarding the District's nutrition services program.

Hearing Session:

- CETA Secretary Trish d'Entremont spoke on behalf of CETA members and thanked President Stewart and the Board for the pay raise and for participating in negotiations.
- The next ELAC/DELAC Meeting is scheduled for April 27th.
- The next School Site Council meeting will be at the end of May.
- The Cardiff SEA reported that they are planning the Ice Cream Social on May 6th.
- Principal Scheftner reported that the Wildcat Band Spring Concert is on April 26th and that a small ensemble will perform at the Open House Celebration. The site is gearing up for CAASPP testing for grade 3-6 students. They are planning a school photo to commemorate the school's 20-year anniversary. Mr. Reilly and Ms. Candalaria will be hosting a K-6 Science Night on April 27th. In PE, students are working on California Fitnessgram testing. 6th grade

attended a biodiversity field trip at the San Elijo Lagoon. In addition, they are preparing for the middle school MDTP math test next week. 5th grade finished the Invention Convention and sent several winners to the state competition. 3rd and 4th graders are working on end-of-year plays. 3rd grade is looking forward to the Museum of Making Music field trip thanks to Isabelle Zapata, the music teacher.

- Principal Giroux reported that Kindergarten is studying extreme weather, using tornado tubes, and making snow. They also have birds on loan from the Natural History Museum. 1st grade is project-based learning, making zoos, passion projects, tide pool research and learning about the history of Cardiff. 2nd grade is working on research projects, including animal adaptations and insects. Family Art Night was a successful and well-attended event. Kindergarten registration is underway for the 2023-24 school year. Next Wednesday is the Pop Into Kindergarten event. Lastly, she shared her excitement for the upcoming ribbon cutting event.
- Trustee Swaminathan reported that the NCCSE meeting he attended was informative and he was pleased to see how many resources are available to special education students. The principals and superintendent recently attended a local leadership conference where they heard several innovative keynote speakers.
- Superintendent Vinson reported that beginning next month, Board meetings will take place in the new Cardiff School multipurpose room. The District is gearing up for the ribbon cutting/open house celebration on April 20th. In staffing news, Corinne Rector will be the new STEAM Teacher at Cardiff School. Karen Kavan will teach 1st grade, and Leanna Cope will teach 3rd grade. A .50 Resource Specialist Teacher Position is posted for hiring. The Encinitas Sheriff's Department conducted familiarization exercises at Cardiff School over the holiday and will also conduct drills at Ada Harris School later this month. Ms. Vinson thanked our custodial staff for their hard work making our schools look so nice and helping during the rainy season.

The Consent Calendar was approved as presented.

MOTION: Howard

SECOND: Thielman

AYES: Howard, Orr, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT: 0

The CSBA Board Policy Updates were approved as presented.

MOTION: Thielman

SECOND: Swaminathan

AYES: Howard, Orr, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT: 0

The Board approved and accepted the Collective Bargaining Agreement with Cardiff Elementary Teachers Association.

MOTION: Howard

SECOND: Swaminathan

AYES: Howard, Orr, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT: 0

The Board approved AB 1200, Disclosure of Collective Bargaining Agreement.

MOTION: Thielman

SECOND: Howard

AYES: Howard, Orr, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT: 0

The meeting was adjourned to closed session at 5:28 p.m. The meeting reconvened to open session at 6:45 p.m. President Stewart reported that no action was taken during the closed session.

There being no other business to come before the Board, the meeting was adjourned at 6:46 p.m.

Respectfully submitted,

Nancy Orr, Clerk

Jill Vinson, Superintendent

APRIL 2023 PO LISTING

PO	Date	Supplier	Fund	Resource	Goal	Function	Object	Site	Description	Inv Amount
INSTRUCTIONAL SUPPLIES										
4617	4/3/23	ACADEMIC THERAPY PUBLICATIONS	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 775.16
	4/3/23	MARISSA HERRMAN	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 12.92
	4/3/23	WILLIAM COWIE	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 69.71
4608	4/6/23	AMAZON CAPITAL SERVICES	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 12.48
4546	4/6/23	AMAZON CAPITAL SERVICES	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 30.15
4639	4/6/23	AMAZON CAPITAL SERVICES	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 1,128.17
4643	4/6/23	AMAZON CAPITAL SERVICES	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 1,607.80
4625	4/6/23	AMAZON CAPITAL SERVICES	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 716.17
4619	4/6/23	AMAZON CAPITAL SERVICES	0100	6500000	5760	3120	4300000	000	SPED Instructional Supplies	\$ 24.65
4547	4/6/23	AMAZON CAPITAL SERVICES	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 12.48
4629	4/6/23	MCGRAW-HILL SCHOOL ED HOLDINGS, LLC	0100	6500000	5760	1120	4300000	111	SPED Instructional Supplies	\$ 94.64
4607	4/6/23	AMAZON CAPITAL SERVICES	0100	0000000	0000	2420	4300005	111	Technology Supplies	\$ 256.32
4632	4/6/23	AMAZON CAPITAL SERVICES	0100	0000000	0000	2420	4300005	111	Technology Supplies	\$ 82.68
4626	4/6/23	AMAZON CAPITAL SERVICES	0100	0000000	0000	2420	4300005	111	Instructional Supplies	\$ 191.78
4637	4/13/23	DISCOUNT SCHOOL SUPPLY	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 751.23
4648	4/13/23	S.W. SCHOOL SUPPLY	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 295.17
4644	4/17/23	INSECT LORE	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 329.92
4659	4/17/23	S.W. SCHOOL SUPPLY	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 578.55
4660	4/20/23	COMPLETE OFFICE OF CALIFORNIA	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 788.51
	4/20/23	MISSION FEDERAL CREDIT UNION	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 132.74
4659	4/20/23	S.W. SCHOOL SUPPLY	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 27.60
4671	4/27/23	S.W. SCHOOL SUPPLY	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 365.23
										\$ 8,284.06

NON-INSTRUCTIONAL SUPPLIES										
4641	4/6/23	AMAZON CAPITAL SERVICES	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 34.46
4640	4/6/23	AMAZON CAPITAL SERVICES	0100	0000000	0000	7200	4300000	000	Office Supplies	\$ 22.41
4354	4/6/23	HOME DEPOT CREDIT SERVICES	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 941.15
4366	4/10/23	READY REFRESH BY NESTLE	0100	0000000	0000	2700	4300000	222	Services for February	\$ 118.76
4366	4/10/23	READY REFRESH BY NESTLE	0100	0000000	0000	7200	4300000	000	Services for February	\$ 45.00
4366	4/10/23	READY REFRESH BY NESTLE	0100	0000000	0000	2700	4300000	111	Services for February	\$ 83.48
4366	4/13/23	READY REFRESH BY NESTLE	0100	0000000	0000	7200	4300000	000	Services for March	\$ 70.00
4366	4/13/23	READY REFRESH BY NESTLE	0100	0000000	0000	2700	4300000	222	Services for March	\$ 135.31
4366	4/13/23	READY REFRESH BY NESTLE	0100	0000000	0000	2700	4300000	111	Services for March	\$ 92.10
4583	4/13/23	SAN DIEGO COUNTY OFFICE OF ED	0100	0000000	0000	7200	4300000	000	Office Supplies	\$ 169.71
4636	4/13/23	WENGER CORP	0100	1100000	1110	1000	4300000	222	Facility Supplies	\$ 6,000.79
4391	4/20/23	LEE'S LOCK & SAFE	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 492.85
	4/20/23	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7200	4300000	000	Office Supplies	\$ 140.00
4604	4/24/23	SAN DIEGO COUNTY OFFICE OF ED	0100	0000000	0000	7200	4300000	000	Office Supplies	\$ 120.68
4666	4/27/23	DECKER, INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 1,018.68
	4/27/23	JENNIFER HATTER	0100	0000000	0000	7100	4300000	000	Office Supplies	\$ 9.99
	4/27/23	SAN DIEGO COUNTY OFFICE OF ED	0100	0000000	0000	7100	4300000	000	Office Supplies	\$ 497.81
	4/27/23	SAN DIEGO COUNTY OFFICE OF ED	0100	0000000	0000	7100	4300000	000	Office Supplies	\$ 86.20
	4/27/23	SAN DIEGO COUNTY OFFICE OF ED	0100	0000000	0000	7100	4300000	000	Office Supplies	\$ 72.73
4331	4/27/23	WEX BANK	0100	0000000	0000	8110	4300000	000	Automotive Supplies	\$ 296.01
										\$ 10,448.12

4000 (SUPPLIES) TOTALS: BALANCE: 402,315 ACCUMULATED BALANCE: 330,372 REMAINING BALANCE: 71,943

UTILITIES										
4355	4/3/23	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	111	Services for March	\$ 415.56
	4/3/23	AT&T	0100	0000000	0000	7200	5900001	000	Services for April	\$ 491.01
	4/3/23	AT&T	0100	0000000	0000	7200	5900001	000	Services for April	\$ 143.65
	4/3/23	AT&T	0100	0000000	0000	7200	5900001	000	Services for April	\$ 143.65
	4/3/23	AT&T	0100	0000000	0000	7200	5900001	000	Services for April	\$ 491.01
4355	4/10/23	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	222	Services for March	\$ 2,791.89
4355	4/10/23	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	222	Services for March	\$ 858.19
4355	4/10/23	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	222	Services for March	\$ 578.89
4355	4/10/23	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	222	Services for March	\$ 58.04
	4/10/23	AT&T	0100	0000000	0000	7200	5900001	000	Services for March	\$ 766.76
	4/10/23	AT&T	0100	0000000	0000	7200	5900001	000	Services for March	\$ 318.71
	4/10/23	AT&T	0100	0000000	0000	7200	5900001	000	Services for March	\$ 50.93
4355	4/13/23	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	222	Services for March	\$ 5.82
4355	4/13/23	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	111	Services for March	\$ 1,108.13
4378	4/20/23	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for March	\$ 743.67
4378	4/20/23	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for March	\$ 6,122.89
4378	4/20/23	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	111	Services for March	\$ 8,149.23
										\$ 23,238.03

SERVICES										
4299	4/3/23	ADT COMMERCIAL LLC	0100	0000000	0000	2700	5800000	111	Maintenance Services	\$ 1,260.00
	4/3/23	CONNOR BAGHERI	0100	0000085	1110	1000	5800000	000	Music Boosters	\$ 495.00

	4/3/23	COORDT EDUCATIONAL SERVICES	0100	6500000	5760	3120	5800000	000	Services for March	\$	6,375.00
	4/3/23	LILIAN SPOCK	0100	0000085	1110	1000	5800000	000	Music Boosters	\$	585.00
	4/3/23	LYNN FLESCHUTZ	0100	0000000	0000	7100	5800000	000	Professional Services	\$	85.00
	4/3/23	VILLANI EDUCATIONAL SUPPORT SERVICES	0100	6500000	5760	3120	5800000	000	Services for March	\$	2,964.00
	4/3/23	VIRGINIA LENAC	0100	7425000	1110	1000	5800000	000	Services for March	\$	5,250.00
	4/3/23	BEST BEST & KRIEGER LLP	0100	0000000	0000	7100	5800005	000	Services for February	\$	7,258.59
4346	4/6/23	MISSION LINEN & UNIFORM	0100	0000000	0000	8110	5600000	000	Services for March	\$	360.78
4394	4/6/23	STERICYCLE	0100	0000000	0000	7200	5800000	000	Services for March	\$	127.78
4299	4/10/23	ADT COMMERCIAL LLC	0100	0000000	0000	2700	5800000	222	Maintenance Services	\$	2,409.51
4299	4/10/23	ADT COMMERCIAL LLC	0100	0000000	0000	2700	5800000	111	Maintenance Services	\$	1,936.00
	4/10/23	MICHAEL FITCHETT	0100	6266000	1110	1000	5800000	000	Professional Development Svcs	\$	4,500.00
4474	4/13/23	COASTAL SPEECH THERAPY	0100	6500000	5760	1190	5800000	000	Services for MArch	\$	7,957.08
4332	4/13/23	INFINITY COMMUNICATIONS AND CONSULTING	0100	0000000	0000	7200	5800000	000	Professional Services	\$	325.00
4627	4/13/23	MAXIM HEALTHCARE STAFFING SERVICES	0100	6500000	5760	1190	5800000	000	Services for March	\$	3,662.50
	4/13/23	PSYCHOLOGY 360	0100	6500000	5760	3120	5800000	000	Testing	\$	4,250.00
	4/13/23	TOSHIBA BUSINESS SOLUTIONS	0100	0000000	0000	7200	5800000	000	Maintenance Services	\$	2,250.10
4392	4/13/23	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for March	\$	368.75
4392	4/13/23	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for March	\$	11,243.00
4392	4/13/23	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for March	\$	8,243.00
4429	4/13/23	EVERDRIVEN TECHNOLOGIES	0100	0000000	0000	3600	5100000	000	Transportation	\$	10,892.25
4320	4/17/23	AMERICAN PEST CONTROL	0100	0000000	0000	8200	5500004	111	Maintenance Services	\$	60.00
4320	4/17/23	AMERICAN PEST CONTROL	0100	0000000	0000	8200	5500004	222	Maintenance Services	\$	96.00
	4/17/23	VAUGHN IRRIGATION SERVICES INC	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$	2,892.14
	4/20/23	JENNIFER HATTER	0100	0000000	0000	7100	5200000	000	Office Supplies	\$	17.03
	4/20/23	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7100	5200000	000	Conference - Travel	\$	88.00
	4/20/23	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7100	5800000	000	Professional Services	\$	55.00
4668	4/20/23	NORTH COAST WINDOW CLEANING	0100	0000000	0000	8200	5800000	000	Maintenance Services	\$	1,883.00
	4/20/23	FAGEN FRIEDMAN & FULFROST, LLP	0100	0000000	0000	7100	5800005	000	Services for March	\$	2,698.50
	4/20/23	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7200	5900001	000	Verizon - March Statement	\$	107.86
4593	4/24/23	CYPRESS PRODUCTIONS	0100	0000000	0000	7100	5800000	000	Professional Services	\$	275.00
	4/24/23	TOSHIBA BUSINESS SOLUTIONS	0100	0000000	0000	7200	5800000	000	Maintenance Services	\$	7,572.48
4646	4/24/23	VISTA FENCE CO, INC.	0100	0000000	0000	8110	5800000	000	Repair Services	\$	14,412.00
	4/24/23	ARTIANO SHINOFF	0100	0000000	0000	7100	5800005	000	Professional Services	\$	202.50
	4/24/23	ATKINSON, ANDELSON, LOYA, RUUD, & ROMO	0100	0000000	0000	7100	5800005	000	Services for March	\$	3,478.13
4344	4/27/23	TOSHIBA FINANCIAL SERVICES	0100	0000000	0000	2700	5600000	111	Lease Payment - may	\$	294.43
4344	4/27/23	TOSHIBA FINANCIAL SERVICES	0100	0000000	0000	2700	5600000	222	Lease Payment - may	\$	294.43
4344	4/27/23	TOSHIBA FINANCIAL SERVICES	0100	0000000	0000	7200	5600000	000	Lease Payment - may	\$	294.41
4299	4/27/23	ADT COMMERCIAL LLC	0100	0000000	0000	8200	5800000	000	Maintenance Services	\$	690.00
4651	4/27/23	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$	4,022.74
4426	4/27/23	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$	5,544.00
4650	4/27/23	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$	500.88
4652	4/27/23	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$	342.95
4565	4/27/23	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$	2,150.00
4649	4/27/23	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$	200.00
4656	4/27/23	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$	1,095.60
4623	4/27/23	SHI INTERNATIONAL CORP	0100	0000000	0000	2420	5800000	000	Services for March	\$	208.96
	4/27/23	VILLANI EDUCATIONAL SUPPORT SERVICES	0100	6500000	5760	3120	5800000	000	Services for April	\$	2,679.00
4333	4/27/23	PITNEY BOWES GLOBAL	0100	0000000	0000	7200	5900002	000	Lease Payment / March - May	\$	304.13
\$ 135,257.51											

5000 (SERVICES) TOTALS: BALANCE: 1,190,768 ACCUMULATED BALANCE: 1,095,603 REMAINING BALANCE: 95,165

FUND 4000 - CAPITAL FACILITIES

4584	4/20/23	VIRCO INC.	4000	0000000	0000	8500	6200000	000	Facility Supplies	\$	2,446.27
	4/24/23	WALTERS PAINTING	4000	0000000	0000	8500	6200000	000	Maintenance Services	\$	7,800.00
	4/24/23	WALTERS PAINTING	4000	0000000	0000	8500	6200000	000	Maintenance Services	\$	17,600.00

\$ 27,846.27

CARDIFF

K	Glass	<u>22</u>	
K	McNamara	<u>22</u>	
K	Sallans	<u>22</u>	
K	Stone	<u>20</u>	

TOT K 86

1	Douil/Dueh	<u>22</u>	
1	Easson	<u>21</u>	
1	Rector	<u>22</u>	
1	Stuart	<u>22</u>	
	TOT 1		<u>87</u>

2	Boyesen	<u>22</u>	
2	Kavan	<u>22</u>	
2	Payte	<u>23</u>	
2	Redding	<u>23</u>	
2	Pacetti/Paz	<u>23</u>	
	TOT 2		<u>113</u>

Wilson 0 **TOT** 286

Subtotal 286

DISTRICT TOTAL 642

ADA HARRIS

3	Herrman	<u>18</u>
3	Milliken	<u>20</u>
3	Murray	<u>21</u>
3	Switzler	<u>20</u>

TOT 3 79

4	Brice	<u>18</u>
4	Green	<u>24</u>
4	Mihaly	<u>23</u>
4	Trees/Cope	<u>22</u>
	TOT 4	<u>87</u>

5	d'Entremont	<u>22</u>
5	Ensberg	<u>25</u>
5	Price	<u>25</u>
5	Yant	<u>25</u>
	TOT 6	<u>97</u>

6	Jewell	<u>21</u>
6	Nguyen	<u>22</u>
6	Therriault	<u>17</u>
6	Tiersma	<u>20</u>

TOT 6 80

Velit 13 **TOT** 13

Subtotal 356

Personnel Report - May 11, 2023

Name	Position	Action	Effective Date
Barb Miller	RSP Teacher .5 FTE	New Hire	4/25/2023
Ann Simpson	Instructional Aide I / Noon Duty Aide	New Hire	5/8/2023

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	
TOTAL	

AUTHORIZATION(S) FOR SINGLE SUBJECT LIMITED ASSIGNMENT PERMITS (A separate page may be used if needed)	ESTIMATED NUMBER NEEDED

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? _____

If yes, list each college or university with which you participate in an internship program.

If no, explain why you do not participate in an internship program.

Cardiff School District
Cardiff-By-The-Sea, California 92007
May 11, 2023

ITEM: APPROVE ACCEPTANCE OF PHASE 2 OF THE CARDIFF SCHOOL MODERNIZATION AND RECONSTRUCTION PROJECT ("PROJECT") AS COMPLETE AND DELEGATE OF AUTHORITY TO SUPERINTENDENT TO TAKE ALL ADDITIONAL ACTIONS NEED TO CLOSE OUT THE PROJECT

BACKGROUND

The District has previously entered into a Lease-Leaseback contract and amendments thereto (collectively, , the "LLB Contract Documents") with McCarthy Building Companies, Inc. ("McCarthy") for the construction of Phase 1 and Phase 2 of the Cardiff School Modernization and Reconstruction Project ("Project"). Ultimately, the District and McCarthy entered into the Fourth Amendment to the LLB Contract Documents to allow the Contractor to complete the construction of Building L and the northernmost turf playfields as the final portion of Phase 2. Recently, all of this work was completed and approved by District representatives. Accordingly, it is now appropriate for the Board of Trustees to take action to formally approve acceptance of the Project by the District, authorize the filing of a Notice of Completion for Phase 2 of the Project, and the release all remaining retention and other payments due to McCarthy in accordance with the Fourth Amendment, the LLB Contract Documents, and applicable law. Approval of this item will delegate authority to the Superintendent or her designee to take all additional actions needed to close out the Project, including, but not limited to filing the Notice of Completion for Phase 2 of the Project, making any retention or other payments required, and taking any other actions necessary.

RECOMMENDATION

It is respectfully recommended that the Board approve the acceptance of Phase 2 of the Cardiff School Modernization and Reconstruction Project ("Project") as complete and delegate authority to Superintendent to take all additional actions need to close out the project