

**REGULAR MEETING OF THE GOVERNING BOARD
AGENDA**

TUESDAY, FEBRUARY 11, 2014 • 5:00 PM • PUBLIC MEETING
CARDIFF SCHOOL LIBRARY
1888 MONTGOMERY AVENUE • CARDIFF-BY-THE-SEA, CA 92007

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the board meeting are available for inspection at the Cardiff School District, 1888 Montgomery Avenue, Cardiff.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications, including auxiliary aids or services, in order to participate in the public meeting of the district's governing board, please contact the office of the District Superintendent by sending a written request to the District Office at 1888 Montgomery Avenue, Cardiff-by-the-Sea, California, or by faxing the request to (760) 942-5831. Notification by letter or fax 72 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the district shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

- I. ORGANIZATIONAL ITEMS *Exhibit*
- A. Call to order
 - B. Pledge of allegiance
 - C. Roll call
 - Mr. Mark Whitehouse, President
 - Ms. Nancy Orr, Clerk
 - Ms. Gail Coakley, Member
 - Mr. Dave Clark, Member
 - Mr. Rick Cassar, Member
 - Ms. Jill Vinson, Superintendent
 - D. Approval of agenda for February 11, 2014
All items are action unless labeled information
 - E. Approve minutes from the regular meeting of January 14, 2014 **A**
- II. HEARING SESSION
- A. Public Comments *(The purpose of the Board meeting is to conduct the School Board's business in public. The Board welcomes and encourages public comments however Board members may not respond to comments during the public comment portion of the agenda. Any member of the public who wishes to address the Board on an item on the agenda or on another topic which lies within the governing board's jurisdiction may do so, but must present a written request. Please hand your form to the secretary before the meeting. Presentations are limited to 3 minutes per person per topic. The total amount of time to be allowed on any item is fifteen minutes, unless the time limit is waived by a majority vote of the Board. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; or 3) refer the matter to a future agenda).*
 - B. Cardiff Elementary Teachers Association
 - C. ELAC/DELAC
 - D. School Site Council
 - E. Cardiff SEA
 - F. School Reports
 - G. Reports on Workshops/Conference
 - H. Superintendent's Report

III. CONSENT CALENDAR

Items listed in the Consent Calendar are considered to be routine and are acted on by the Board in one motion unless members of the Board request specific items to be discussed or pulled. It is understood that the Superintendent recommends approval on all Consent Items. Each item of the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- A. Approval of Current Business Items:
 - 1. Purchase Orders
 - 2. Commercial Warrants: Dec #12-254288 to #12-262923 \$98,237 **B**
Jan #14000001 to #14000440 \$81,765
 - 3. Payroll Warrants, January, 2014, \$491,389
- B. Enrollment report as of 02/05/14 **C**
- C. Personnel report for 02/11/14 **D**
- D. Removal of items from Consent Calendar
- E. Approval of Consent Calendar

IV. BUSINESS AND FINANCE

- A. Budget Update (**Information**)

V. GENERAL FUNCTIONS

- A. Sidewalk improvements along San Elijo Avenue – Ed Deane (**Information**)
- B. Approve revised BP 4128, Shared Teaching Assignments **E**
- C. LCFF/LCAP Update (**Information**)
- D. Consider reduced work load request from certificated employee #454-493 **F**

VI. FUTURE AGENDA ITEMS

VII. ANNOUNCEMENT: ADJOURNING TO CLOSED SESSION

- A. Conference with the District’s labor negotiator, Jill Vinson, regarding negotiations with the Cardiff Elementary Teachers Association– Government Code Section 54957.6

VIII. REPORT FROM CLOSED SESSION (If applicable)

IX. ADJOURNMENT OF MEETING

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue
Cardiff-by-the-Sea, California 92007

MINUTES
REGULAR MINUTES OF JANUARY 14, 2014

The regular meeting of the Governing Board of the Cardiff School District was held on Tuesday, January 14, 2014 at the Cardiff School, 1888 Montgomery Avenue, Cardiff-by-the-Sea, California. President Whitehouse called the meeting to order at 5:03 p.m. Trustees and visitors were led in the pledge of allegiance.

Members present: Cassar, Clark, Coakley, Orr, Whitehouse

Members absent: None

Administrators
present: Vinson, Parker, Kissell

Visitors: Keith Carter, CETA
Siena Randall, SEA
Greta Ott, SEA
Corinna Casey, SEA

The agenda for January 14, 2014 was approved.

MOTION: Cassar
SECOND: Coakley
AYES: Cassar, Clark, Coakley, Orr, Whitehouse
NOES: 0
ABSENT: 0

The minutes from the regular/organizational meeting of December 12, 2013 were approved as written.

MOTION: Coakley
SECOND: Orr
AYES: Cassar, Clark, Coakley, Orr, Whitehouse
NOES: 0
ABSENT: 0

Hearing Session:

- Keith Carter reported the district negotiating team meeting was very productive. The next meeting is scheduled for February 10th.
- Brian Kissell reported the ELAC/DELAC Committee met last week. The Single Plan for Student Achievement with the Strategic Plan Goals was reviewed and explained.
- Siena Randall, Gretta Ott, and Corinna Casey gave an update on the Gala event that is taking place on March 15th at the Encinitas Community Center. Individuals will be asked to donate \$100 on the day Cardiff celebrates its 100th year anniversary which will be the 100th day of school. SEA is hoping to collect 100 checks. Greta reported \$20,000 cash in kind has been raised. Thank you to the following sponsors: Seaside Market and Rimel's Rotisserie & Zenbu Sushi \$10,000 Contributors; the Himstreet Family, \$5,000 contributor; Blum, Karma Champagne, Mark & Melissa Howard, \$2,500 contributors; Anonymous, Anthony & Sue Misner, Encinitas Cosmetic Dentistry; Dr. Cathy Santone, Isabelle Briens French Pastry; Mission Federal Credit Union, Saint Archer Brewing Company, Steele Realty; Betty Steele, the Blakespear Family, \$1,000 contributors.
- Brian Kissell shared the sixth graders put on a "Shared Toy Trends Fair" before the break. They did their research based on current toy trends. Community members from the toy industry were also invited to be participants. The media broadcast center is ready. Nine students were selected to work in the lab. Their work will be showcased at a future meeting.
- Julie Parker reported Cardiff will be celebrating its 100 year anniversary on the 100th day of school. Plans are to reach out to as many organizations as possible. She also hopes to ring the old school bell 100 times. The ceremony will be followed by the play "School Day's" performed by Ms. Stone and Ms. Sallan's classes.
- Superintendent Vinson thanked the SEA Officers for working hard on a successful and fun Gala. She also gave a shout-out to the district office group for transitioning to the new financial system. The HR system training will begin next month. Ms. Vinson reported the fields look good. Ada Harris needs a little more time to recover. Cardiff Soccer will be donating some money to help the maintain the fields. Rick Schmidt, from San Dieguito Union High School District, will be attending the next SEA meeting to talk about Common Core.

The consent calendar was approved as presented.

MOTION: Coakley

SECOND: Orr

AYES: Cassar, Clark, Coakley, Orr, Whitehouse

NOES: 0

ABSENT: 0

Sandie Luehrs, Director of Fiscal Services, reported that the Governor's budget has been released. She will be attending the SSC budget workshop and hopes to have more information.

The annual audit report ending June 30, 2013 was reviewed and accepted.

MOTION: Orr
SECOND: Clark
AYES: Cassar, Clark, Coakley, Orr, Whitehouse
NOES: 0
ABSENT: 0

Resolution 13-14-04, Live Well, San Diego Initiative was adopted.

MOTION: Orr
SECOND: Clark
AYES: Cassar, Clark, Coakley, Orr, Whitehouse
NOES: 0
ABSENT: 0

Trustees reviewed Board Protocols for 2014. No changes were made.

There being no other regular business to come before the Board, the meeting was adjourned to closed session at 5:35 p.m. The meeting was reconvened at 6:30 p.m. President Whitehouse reported that no action was taken during the closed session. There being no other business to come before the Board, the meeting was adjourned at 6:31 p.m.

Respectfully submitted,

Nancy Orr, Clerk

Jill Vinson, Superintendent

2013-2014 Purchase Order Listing

Date	PO #	Fund	Resc.	Goal	Func.	Object	Loc.	Vendor	Description	Amt Paid
12/11	19798	3		1110	1000	4300	222	SCHOOL SPECIALTY	STAMP PADS & WIPE OFF BRDS	\$159.45
12/11	19788	3		1110	1000	4300	222	KELLY PAPER	XEROX PAPER	\$1,142.64
12/11	19821	3		1110	1000	4300	000	APPLE, INC.	MACBOOK PRO 13"	\$1,081.92
12/18	19792	3		1110	1000	4300	111	AMAZON.COM	NUMBER TALKS	\$163.35
12/18	19810	3	0000-066	1110	1000	4300	222	AMAZON.COM	BOSCH RADIO & CHARGER	\$150.12
12/18	19823	3		1110	1000	4300	111	AMAZON.COM	NUMBER TALKS	\$163.35
12/18	19828	3		1110	1000	4300	111	AMAZON.COM	TEACHING STUDENT-CTR MATH	\$86.92
12/17	19796	3		1110	1000	4300	222	OFFICE DEPOT	INSTRUCTIONAL MATERIALS	\$140.84
12/17	19762	3	0000-068	1110	1000	4300	111	DAVE BANG ASSOCIATES	BIKE RACK	\$828.73
12/18	19811	3		1110	1000	4300	222	SOUTHWEST SCH SUPPLY	TWIN POCKET PORTFOLIOS	\$21.69
12/18	19797	3		1110	1000	4300	222	SOUTHWEST SCH SUPPLY	INSTRUCTIONAL MATERIALS	\$458.03
12/18	19771	3		1110	1000	4300	111	SOUTHWEST SCH SUPPLY	FILE FOLDERS	\$13.35
12/19	19835	3	0000-066	1110	1000	4300	222	AMSTERDAM	PENS	\$582.36
12/17	19767	3			2420	4300	000	VALIANT NAT'L AV SUPPLY	PROJECTOR REPLACEMENT LAMP	\$579.18
12/18	19453	3			7100	4300	000	ENCINITAS ROTARY CLUB	MEALS	\$46.00
12/17	19641	3			7100	4300	000	BRIAN KISSELL	REIMBURSE/LUNCH FOR MTG.	\$39.42
12/18	19811	3			7100	4300	000	SOUTHWEST SCH SUPPLY	CORRECTION TAPE	\$4.91
12/18	19771	3			7100	4300	000	SOUTHWEST SCH SUPPLY	ELECTRIC STAPLER	\$96.60
12/18	19660	3			7100	4300	000	CAFÉ 21 SAN DIEGO/MC	CONFERENCE EXPENSE	\$102.48
12/18	19811	3			7200	4300	000	SOUTHWEST SCH SUPPLY	WINDOW ENVELOPES	\$17.47
12/18	19771	3			7200	4300	000	SOUTHWEST SCH SUPPLY	ELECTRIC STAPLER	\$96.60
12/6	19763	3			8200	4300	000	MAINTEX, INC.	ROLL TOWELS	\$514.03
12/11	19785	3			8200	4300	000	WAXIE	ELBOW & HOSE FOR VACUUM	\$51.67
12/11	19824	3			8200	4300	000	WAXIE	ANGEL SOFT TISSUE	\$199.80
12/18	19825	3			8200	4300	000	MISSION JANITORIAL	WET MOPS & CAN LINERS	\$675.76
12/18	19410	3			8200	4300	000	HYDRO-SCAPE	LANDSCAPE SUPPLIES	\$1,485.93
12/6	19832	6	7405	1110	1000	4300	000	SUSAN YANT	REIMBURSE/BOOK	\$48.12
12/17	19793	6	6300	1110	1000	4300	111	ACADEMIC SUPPLIER	INK & TONER CARTRIDGES	\$908.10
12/18	19840	6	7405	1110	1000	4300	000	LEARNING RESOURCES	TEN-FRAME ANSWER BOARDS	\$83.97
12/11	19744	6	6500	5770	1110	4300	111	SCHOOL SPECIALTY	INSTRUCTIONAL MATERIALS	\$453.44
12/17	19820	6	6500	5770	1110	4300	000	ACADEMIC THERAPY PUB.	TEST KITS	\$415.83
12/17	19827	6	6500	5770	1190	4300	111	LAKESHORE	POWER PEN & QUIZ CARDS	\$28.20
12/6	19514	6	8150		8110	4300	000	SHELL	GAS FOR TRUCKS & EQUIP	\$260.25
12/11	19413	6	8150		8110	4300	000	HOME DEPOT	MAINTENANCE SUPPLIES	\$1,249.01
12/17	19815	6	8150		8110	4300	000	CONSOLIDATED ELEC DIST.	FLUORESCENT LAMPS	\$522.39
12/6	19710	3	0000-068	1110	1000	4300-005	222	AMAZON.COM	CABLES	\$81.99
12/6	19704	3	0000-068	1110	1000	4300-005	111	AMAZON.COM	PROJECTOR MOUNT & SPEAKER	\$122.36
12/11	19813	3		1110	1000	4300-005	111	APPLE, INC.	APP FOR IMAC	\$119.00
12/11	19813	3	0000-068	1110	1000	4300-005	222	APPLE, INC.	ADAPTER	\$62.64
12/18	19814	3	0000-068	1110	1000	4300-005	222	AMAZON.COM	4"X30' SAFCORD	\$136.38
12/18	19819	3	0000-068	1110	1000	4300-005	222	AMAZON.COM	25' VGA CABLE	\$43.18
12/18	19834	3	0000-068	1110	1000	4300-005	111	AMAZON.COM	CABLES & G2 USB 2.0 DRIVE	\$57.29
12/17	19766	3	0000-068	1110	1000	4300-005	222	TIGER DIRECT INC.	VGA MALE TO MALE CABLE	\$49.42
12/17	19836	3	0000-068	1110	1000	4300-005	111	APPLE, INC.	APPLE TV	\$320.76
12/17	19813	3		1110	1000	4300-005	111	APPLE, INC.	IMAC 27"	\$3,172.72
12/6	19765	3			2420	4300-005	222	AMAZON.COM	INK FOR PRINTERS	\$599.99
12/18	19783	3			2420	4300-005	111	GRAYBAR	PROJECTOR INSTALL SUPPLIES	\$1,624.10

2013-2014 Purchase Order Listing

12/18	19814	3		2420	4300-005	111	AMAZON.COM	TECH SUPPLIES	\$1,533.58	
12/18	19791	3		2420	4300-005	111	CABLES2GO/MC	TECH SUPPLIES	\$1,259.32	
12/18	19838	3		2420	4300-005	111	CABLES2GO/MC	MULTI-FORMAT RUNNER CABLE	\$356.38	
12/6	19725	3		2420	4300-008	111	AMAZON.COM	BOOKS	\$216.92	
12/6	19784	3		2420	4300-008	111	APPLE, INC.	APPLE TV	\$106.92	
12/18	19837	3	1110	1000	4300-010	222	AMAZON.COM	BOSCH FAT PACK BATTERY	\$92.85	
12/11	19744	6	6300	1110	1000	4300-012	000	SCHOOL SPECIALTY	PINK ERASERS	\$2.46
12/11	19756	6	6500	5770	3120	4400	000	DELL MARKETING L.P.	DELL LAPTOP & EXT HARD DR.	\$1,734.23

4000 BALANCE: \$649,239 ACCUMULATED BALANCE: \$176,337.48 REMAINING BALANCE: \$472,901.52

12/17	19454	6	7240	5001	3600	5100	000	CARE-A-VAN TRANSPORT	SPECIAL ED TRANSPORTATION	\$5,400.00
12/18	19808	3			2700	5200	111	JSD EVENT REGISTRATION/MC	CONFERENCE REGISTRATION	\$120.00
12/18	19808	3			2700	5200	222	JSD EVENT REGISTRATION/MC	CONFERENCE REGISTRATION	\$120.00
12/11	19558	3			7100	5200	000	MARTHA BAILEY	REIMBURSE/MILEAGE	\$59.31
12/17	19851	3			7100	5200	000	JILL VINSON	REIMBURSE/CONF. EXPENSES	\$30.00
12/18	19808	3			7100	5200	000	JSD EVENT REGISTRATION/MC	CONFERENCE REGISTRATION	\$360.00
12/6	19833	3			7200	5200	000	SANDIE LUEHRS	REIMBURSE/CONF. EXPENSES	\$195.32
12/6	19831	3			7200	5200	000	SD CO SUPT OF SCHOOLS	WORKSHOP REGISTRATION	\$175.00
12/11	19748	6	7405	1110	2140	5200	000	SD CO SUPT OF SCHOOLS	WORKSHOP REGISTRATION	\$25.00
12/11	19809	6	7405	1110	2140	5200	000	SD CO SUPT OF SCHOOLS	WORKSHOP REGISTRATION	\$30.00
12/11	19843	3			7100	5300	000	SAN JOAQUIN CO OFF OF ED	EDJOIN ACCOUNT FEES	\$300.00
12/18	19689	3			7100	5300	000	SCHOOL SERVICES OF CA	SERVICES FOR 11/1/13-10/31/14	\$2,460.00
12/18	19559	3			8200	5500-001	111	SDG&E	SERVICE FOR 11/7-12/9	\$6,135.49
12/18	19559	3			8200	5500-001	222	SDG&E	SERVICE FOR 11/7-12/9	\$3,155.26
12/6	19513	3			8200	5500-002	111	EDCO WASTE	SERVICE FOR NOV	\$426.64
12/6	19513	3			8200	5500-002	222	EDCO WASTE	SERVICE FOR NOV	\$426.64
12/13	19533	3			8200	5500-003	111	ARROWHEAD	SERVICE FOR NOV	\$26.99
12/13	19533	3			8200	5500-003	222	ARROWHEAD	SERVICE FOR NOV	\$52.75
12/13	19533	3			8200	5500-003	000	ARROWHEAD	SERVICE FOR NOV	\$26.06
12/18	19534	3			8200	5500-003	111	SAN DIEGUITO WATER DIST	RECYCLED WATER 10/30-11/26	\$1,577.79
12/18	19535	3			8200	5500-003	000	SAN DIEGUITO WATER DIST	SERVICE 9/30-12/2	\$195.95
12/18	19535	3			8200	5500-003	111	SAN DIEGUITO WATER DIST	SERVICE 9/30-12/2	\$288.60
12/18	19535	3			8200	5500-003	222	SAN DIEGUITO WATER DIST	SERVICE 9/30-12/2	\$3,501.41
12/6	19829	3		1110	1000	5600	222	SD DIGITAL SOLUTIONS	RISO SERVICE AGREEMENT	\$314.60
12/6	19442	3	0000-003	1110	1000	5600	000	APLUS ELECTRONICS	iPAD REPAIR	\$150.00
12/13	19452	3		1110	1000	5600	111	CANON FINANCIAL SERV.	LEASE PAYMENT	\$756.38
12/13	19452	3		1110	1000	5600	222	CANON FINANCIAL SERV.	LEASE PAYMENT	\$754.37
12/18	19782	3			7100	5600	000	TOSHIBA FINANCIAL SERV.	LEASE PAYMENT	\$201.97
12/13	19540	3			7200	5600	000	PRUDENTIAL OVERALL SUP.	MATS	\$10.70
12/13	19540	3			8200	5600	111	PRUDENTIAL OVERALL SUP.	TOWEL & MOPS	\$102.96
12/13	19540	3			8200	5600	222	PRUDENTIAL OVERALL SUP.	TOWEL, MOPS & MATS	\$133.24
12/13	19706	6	8150		8110	5600	000	SOUTHCOAST HEATING	HEATING UNIT REPAIRS	\$542.73
12/18	19856	6	8150		8110	5600	000	TRANE	INSTALL AIR TEMP SENSORS	\$2,383.00
12/6	19830	3	0800	1110	1000	5800	111	MAD SCIENCE OF SD	GATE PROGRAM	\$755.40
12/17	19790	3	0000-085	1110	1000	5800	111	SARAH BROWN	INSTRUMENTAL MUSIC COACH	\$680.00
12/17	19731	3	0000-085	1110	1000	5800	111	CATHERINE GOLD	BAND DIRECTOR	\$1,700.00
12/17	19853	3			2420	5800	000	CUMULUS GLOBAL	GOOGLE VAULT	\$1,270.00
12/18	19580	3			7200	5800	000	CA DEPT OF JUSTICE	BACKGROUND CHECKS	\$32.00

2013-2014 Purchase Order Listing

12/11 19548	3			8200	5800	000	J.M.D. LANDSCAPE	LANDSCAPE MAINTENANCE	\$3,200.00
12/17 19849	6	6500	5770	1180	5800	000	COMMUNITY SCHOOL SD	TUITION FOR SP ED STUDENT	\$3,444.00
12/6 19749	6	6500	5770	1190	5800	000	SD OCCUPATIONAL THERAPY	OCCUPATIONAL THERAPY	\$1,500.00
12/10 19842	6	6500	5770	1190	5800	000	THERESE M. NUGENT	SPEECH-LANGUAGE EVAL.	\$793.20
12/17 19775	6	6500	5770	1190	5800	000	TEMPLETON NEURO CLINIC	ASSESSMENT/IEP MEETING	\$225.00
12/17 19749	6	6500	5770	1190	5800	000	SD OCCUPATIONAL THERAPY	OCCUPATIONAL THERAPY	\$787.50
12/17 19507	6	6500	5770	1190	5800	000	JOANNE K. DANSSAERT	PHYSICAL THERAPY	\$315.00
12/16 19647	6	6500	5770	1190	5800	000	LEAPS-N-BOUNDS	OCCUPATIONAL THERAPY	\$3,540.00
12/11 19777	6	7405	1110	2140	5800	000	MICHAEL FITCHETT	COMMON CORE MATH SUPPORT	\$2,200.00
12/13 19846	6	7405	1110	2140	5800	000	JUST THINK LITERACY LLC	MATH PROFESSIONAL DEVEL.	\$3,300.00
12/18 19854	6	7405	1110	2140	5800	000	SD CO SUPT OF SCHOOLS	WORKSHOP REGISTRATION	\$225.00
12/18 19857	6	8150		8110	5800	000	RED TRUCK FIRE & SAFETY	QTRLY SPRINKLER INSPECTION	\$298.00
12/18 19858	6	8150		8110	5800	000	WESTERN FIRE PROTECTION	QTRLY SPRINKLER INSPECTION	\$297.00
12/18 19859	6	8150		8110	5800	000	SOUTHCOAST HEATING	PREVENTATIVE MAINTENANCE	\$1,510.00
12/17 19565	3			7100	5800-005	000	AGEN FRIEDMAN & FULFROS	LEGAL SERVICES FOR NOV	\$316.83
12/18 19536	3			2700	5900-001	111	AT&T	SERVICE THRU 12/4	\$122.77
12/18 19536	3			2700	5900-001	222	AT&T	SERVICE THRU 12/4	\$122.77
12/11 19632	3			7200	5900-001	000	AT&T	OPTIMAN LINES	\$3,145.61
12/18 19536	3			7200	5900-001	000	AT&T	SERVICE THRU 12/4	\$122.76

5000 BALANCE: \$874,073 ACCUMULATED BALANCE: \$341,660.79 REMAINING BALANCE: \$532,412.21

2013-2014 Purchase Order Listing

Date	PO #	Fund	Resc.	Goal	Func.	Object	Loc.	Vendor	Description	Amt Paid
1/15		3	4203	1110	1000	4300	111	BRIAN KISSELL	REIMBURSE/FOOD FOR ELAC	\$22.98
1/22	19850	3		1110	1000	4300	111	OFFICE DEPOT	INSTRUCTIONAL MATERIALS	\$174.71
1/24		3	0800	1110	1000	4300	111	SARAH POWELL	REIMBURSE/GATE SUPPLIES	\$115.98
1/29		3		1110	1000	4300	222	JULIE PARKER	MATH MATERIALS	\$121.73
1/17	19768	3			2420	4300	000	ALFA ELECTRONICS LTD	REPLACEMENT LAMPS	\$80.23
1/10	19577	3			7100	4300	000	SMART & FINAL	FOOD & SUPPLIES	\$70.57
1/10	19453	3			7100	4300	000	ENCINITAS ROTARY CLUB	HOLIDAY GRATUITY	\$5.00
1/22	19852	3			7100	4300	000	OFFICE DEPOT	FILE BOX & FOLDERS	\$41.35
1/22	19850	3			7200	4300	000	OFFICE DEPOT	FILE BOXES, TAPE & RPT COVER	\$56.30
1/10	19862	3			8200	4300	000	WAXIE	VAC. WAND & FLOOR TOOL	\$120.74
1/15		3			8200	4300	000	JOSE AGUIRRE	REIMBURSE/WORK BOOTS	\$80.99
1/17	19863	3			8200	4300	000	MISSION JANITORIAL	DUST PANS & BROOMS	\$185.45
1/29	19410	3			8200	4300	000	HYDRO-SCAPE	LANDSCAPE SUPPLIES	\$1,430.34
1/24		6	6300	1110	1000	4300	111	SARAH POWELL	REIMBURSE/GATE SUPPLIES	\$125.63
1/29		6	6500	5770	1110	4300	000	LEAH ALAGNA	REIMBURSE/SUBSCRIPTION	\$79.00
1/10	19514	6	8150		8110	4300	000	SHELL	GAS FOR TRUCK & EQUIP.	\$213.87
1/11	19413	6	8150		8110	4300	000	HOME DEPOT	MAINTENANCE SUPPLIES	\$1,080.07
1/17	19826	6	8150		8110	4300	000	DUGMORE & DUNCAN	ROLLER ASSEMBLIES	\$197.21
1/15	19813	3	0000-068	1110	1000	4300-005	222	APPLE, INC.	TREK SLEEVE FOR MACBOOK	\$43.09
1/15		3	0000-068	1110	1000	4300-005	222	JACKIE MUSIL	REIMBURSE/TECH EQUIPMENT	\$240.83
1/17	19773	3			2420	4300-005	111	PATHWAY COMMUNICATION	POWERLITE PROJECTORS	\$1,172.88

4000 BALANCE \$649,239 ACCUMULATED BALANCE: \$181,996.43 REMAINING BALANCE: \$467,242.57

1/15	19454	6	7240	5001	3600	5100	000	CARE-A-VAN TRANSPORT	SPECIAL ED TRANSPORTATION	\$4,480.00
1/15		3			7100	5200	000	CSBA	CONFERENCE REGISTRATION	\$280.00
1/29		3			7200	5200	000	CASBO	SYMPOSIUM REGISTRATION	\$725.00
1/22		6	7405	1110	2140	5200	000	SD CO SUPT OF SCHOOLS	CONFERENCE REGISTRATION	\$150.00
1/10	19855	3			7100	5300	000	SMALL SCH DIST. ASSOC.	MEMBERSHIP DUES	\$1,000.00
1/24		3			7200	5300	000	COSTCO MEMBERSHIP	MEMBERSHIP DUES	\$110.00
1/22	19559	3			8200	5500-001	111	SDG&E	SERVICE 12/9-1/9	\$5,461.56
1/22	19559	3			8200	5500-001	222	SDG&E	SERVICE 12/9-1/9	\$3,093.09
1/10	19513	3			8200	5500-002	111	EDCO WASTE	SERVICE FOR DEC	\$426.64
1/10	19513	3			8200	5500-002	222	EDCO WASTE	SERVICE FOR DEC	\$426.64
1/15	19534	3			8200	5500-003	111	SAN DIEGUITO WATER	RECYCLED WATER 11/26-12/30	\$1,502.39
1/15	19533	3			8200	5500-003	111	ARROWHEAD	SERVICE FOR DEC	\$26.99
1/15	19533	3			8200	5500-003	222	ARROWHEAD	SERVICE FOR DEC	\$52.75
1/15	19533	3			8200	5500-003	000	ARROWHEAD	SERVICE FOR DEC	\$26.06
1/10	19519	3			8200	5500-004	111	AMERICAN PEST CONTROL	SERVICE FOR RODENTS	\$60.00
1/10	19519	3			8200	5500-004	111	AMERICAN PEST CONTROL	SERVICE FOR RODENTS	\$96.00
1/10	19452	3		1110	1000	5600	111	CANON FINANCIAL SERV.	LEASE PAYMENT	\$756.38
1/10	19452	3		1110	1000	5600	222	CANON FINANCIAL SERV.	LEASE PAYMENT	\$754.37
1/24	19451	3		1110	1000	5600	111	CANON SOLUTIONS	OVERAGE CHARGES	\$6.58
1/29	19442	3			2420	5600	000	APLUS ELECTRONICS	I-PAD REPAIR	\$150.00
1/15	19782	3			7100	5600	000	TOSHIBA FINANCIAL SERV	LEASE PAYMENT	\$100.99
1/15	19782	3			7200	5600	000	TOSHIBA FINANCIAL SERV	LEASE PAYMENT	\$100.98
1/15	19540	3			7200	5600	000	PRUDENTIAL OVERALL	MATS	\$10.70

2013-2014 Purchase Order Listing

1/15	19540	3			8200	5600	111	PRUDENTIAL OVERALL	TOWELS, MOPS	\$77.22
1/15	19540	3			8200	5600	222	PRUDENTIAL OVERALL	TOWELS, MOPS & MATS	\$110.03
1/29		6	8150		8110	5600	000	SOUTHCOAST HEATING	REPAIR FURNACE	\$167.50
1/24	19789	3	0000-085	1110	1000	5800	111	STEVE BROWN	INSTRUMENTAL MUSIC COACH	\$1,680.00
1/10	19802	3			2420	5800	111	CLIFF ROSA	BROADCAST STUDIO SETUP	\$1,000.00
1/15		3			2700	5800	111	RSF SECURITY SYSTEMS	MONITORING & SPEC. PATROL	\$1,080.00
1/15		3			2700	5800	222	RSF SECURITY SYSTEMS	MONITORING & SPEC. PATROL	\$1,080.00
1/10	19702	3			7100	5800	000	TECHMASTERS	E-RATE CONSULTING SERV.	\$250.00
1/10	19548	3			8200	5800	000	J.M.D. LANDSCAPE	LANDSCAPE MAINTENANCE	\$3,200.00
1/10	19548	3			8200	5800	000	J.M.D. LANDSCAPE	TRIM TREES AT AH	\$3,718.00
1/25		3			8200	5800	000	SD CO VECTOR CONTROL	DISEASE CTRL. ASSESSMENT	\$17.58
1/29	19849	6	6500	5770	1180	5800	000	COMMUNITY SCH SD	TUITION FOR SP ED STUDENT	\$4,305.00
1/10	19842	6	6500	5770	1190	5800	000	THERESE NUGENT	SPEECH-LANGUAGE EVAL.	\$395.40
1/17	19507	6	6500	5770	1190	5800	000	JOANNE K. DANSSAERT	PHYSICAL THERAPY	\$315.00
1/17	19750	6	6500	5770	1190	5800	000	PREMIER HEALTHCARE	NURSE FOR SP. ED. STUDENT	\$5,662.00
1/24	19749	6	6500	5770	1190	5800	000	SD OCCUPATIONAL THER.	OCCUPATIONAL THERAPY	\$975.00
1/24	19647	6	6500	5770	1190	5800	000	LEAPS-N-BOUNDS	OCCUPATIONAL THERAPY	\$3,040.00
1/17	19777	6	7405	1110	2140	5800	000	MICHAEL FITCHETT	COMMON CORE MATH SUPPORT	\$1,650.00
1/29	19868	6	7405	1110	2140	5800	000	MIND RESEARCH INST.	WEBINAR FOR ST MATH	\$600.00
1/29		6	8150		8110	5800	000	SIMPLEX GRINNELL	FIRE SPRINKLER REPAIR	\$1,325.00
1/29		6	8150		8110	5800	000	TRANE	DUCT CLEANING	\$3,100.00
1/25	19536	3			2700	5900-001	111	AT&T	SERVICE THRU 1/4	\$117.99
1/25	19536	3			2700	5900-001	222	AT&T	SERVICE THRU 1/4	\$117.98
1/10	19632	3			7200	5900-001	000	AT&T	OPTIMAN LINE	\$1,897.82
1/24	19632	3			7200	5900-001	000	AT&T	OPTIMAN LINE	\$948.90
1/25	19536	3			7200	5900-001	000	AT&T	SERVICE THRU 1/4	\$117.98
1/10	19475	3			7200	5900-002	000	POSTAGE-BY-PHONE	POSTAGE FOR METER	\$1,000.00

5000 BALANCE: \$874,073 ACCUMULATED BALANCE: \$399,406.31 REMAINING BALANCE: \$474,666.69

CARDIFF SCHOOL DISTRICT

Enrollment Form

As of February 5, 2014

CARDIFF				ADA HARRIS					
	BOYS	GIRLS		BOYS	GIRLS				
TK	Paccione	<u>2</u>	<u>3</u>	5	3	Green	<u>12</u>	<u>9</u>	21
K	Paccione	<u>6</u>	<u>8</u>	14	3	Peery	<u>11</u>	<u>9</u>	20
K	Bjorstad	<u>8</u>	<u>11</u>	19	3	Switzler	<u>12</u>	<u>10</u>	22
K	Hall	<u>8</u>	<u>11</u>	19					
K	McNamara	<u>8</u>	<u>10</u>	18					
K	Stone	<u>8</u>	<u>10</u>	18					
				TOT K					TOT 3
									<u>63</u>
1	Carter	<u>11</u>	<u>10</u>	21	4	Ford	<u>15</u>	<u>8</u>	23
1	Easson	<u>9</u>	<u>12</u>	21	4	Jacobson	<u>12</u>	<u>9</u>	21
1	Froke	<u>11</u>	<u>11</u>	22	4	Trees	<u>13</u>	<u>10</u>	23
1	Kulbacki	<u>8</u>	<u>13</u>	21	4	Price/d'Entre	<u>12</u>	<u>10</u>	22
1	Sallans	<u>11</u>	<u>10</u>	21					
1	Doui/Boy	<u>10</u>	<u>5</u>	15					
				TOT 1					TOT 4
									<u>89</u>
2	Gust/Stua	<u>10</u>	<u>10</u>	20	5	Ensberg	<u>13</u>	<u>10</u>	23
2	Kavan	<u>12</u>	<u>9</u>	21	5	Murray	<u>11</u>	<u>12</u>	23
2	Payte	<u>12</u>	<u>11</u>	11	5	Therriault	<u>14</u>	<u>9</u>	23
2	Redding	<u>13</u>	<u>9</u>	22	5	Yant	<u>14</u>	<u>10</u>	24
2	Doui/Boy	<u>8</u>	<u>6</u>	14	5	Price/d'Entre	<u>10</u>	<u>13</u>	23
				TOT 2					TOT 5
									<u>116</u>
3	Hamilton	<u>10</u>	<u>11</u>	21	6	Brice	<u>14</u>	<u>14</u>	28
3	Pacetti/Paz	<u>10</u>	<u>11</u>	21	6	Heyer	<u>13</u>	<u>14</u>	27
3	Doui/Boy	<u>7</u>	<u>7</u>	14	6	Jewell	<u>14</u>	<u>14</u>	28
				TOT 3	6	Nguyen	<u>14</u>	<u>13</u>	27
									TOT 6
									<u>110</u>
SDC		<u>0</u>	<u>0</u>	TOT			<u>1</u>	<u>1</u>	TOT
									<u>2</u>
	Boy/Girl Subtotal	<u>182</u>	<u>188</u>			Boy/Girl Subtotal	<u>205</u>	<u>175</u>	
	SCHOOL TOTAL	<u>370</u>				SCHOOL TOTAL	<u>380</u>		
	DISTRICT TOTAL	<u>750</u>							

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue
Cardiff-by-the-Sea, CA 92007

February 11, 2014

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
Carmen Barnard	Food Service Worker	1/21/14 (15 Hrs/wk/10 mos. Range 6 Step 1)
Anna Cruz	Daycare Assistant	2/17/14 (17 Hrs/wk/10 mos. Range 8 Step 2)

SHARED TEACHING ASSIGNMENTS

1. Teachers wishing to participate in the Job Sharing Program must first apply through their principal to the district office. Teachers will be paired through regular district office channels. Mutual agreement between the teachers, the principal, and the superintendent is required before the shared teaching assignment can be finalized and implemented.
2. Shared teaching assignments shall be approved for a maximum of one school year at a time.
3. No more than one shared teaching assignment will be allowed at each school in a given year unless specifically allowed by the superintendent.
4. A teacher on a shared job assignment who performs substitute duties during an unassigned work time shall be paid for that service according to the substitute teacher salary schedule.
5. Teachers wishing to participate in the Job Share Program must be employed by the district on a tenured basis.
6. Prior to the first year of participation, teachers shall request a part-time leave of absence from their full time teaching position.
7. Teachers electing to remain in the Job Sharing Program subsequent to the first year shall resign their full time position prior to March 1 and shall in the same action be rehired as part-time employees at the agreed upon percentage level. This action shall not constitute a break in service but shall effect a reduction of tenure rights to the percentage of the shared teaching position.
8. Teachers wishing to return to full time teaching will be rehired full time with full tenure rights in positions for which they are qualified before outsiders are hired. Teachers returning to full time positions will be reassigned at the same time as others returning from leaves of absence.
9. Salaries, leave benefits, health and welfare benefits, and contributions to State Teachers Retirement System shall be proportionate to the time served. ~~Health and welfare benefits will be paid at the same rate for half-time positions as paid for those in full-time positions.~~
10. Adjunct duties of teachers will be required as designated in the teacher's contract proportionate to the contract percentage to which they are assigned. In addition, the teachers may be required by the principal to attend meetings (faculty meetings, parent conferences, planning meetings and/or professional development) which do not occur during their work duty time. Such required meetings will be compensated at the teacher hourly rate.

SHARED TEACHING ASSIGNMENTS

JOB SHARING AGREEMENT

_____ and _____ have entered into a job sharing assignment at _____ Elementary School for the _____ school year.

This agreement is entered into on _____ and will be kept in effect for the _____ school year.

An extension of this agreement will require the applicant to submit a letter of resignation of full time employment to the Board of Trustees prior to March 1.

We agree to the terms and conditions of the job share policy of the Cardiff School District and the job sharing agreement.

Teacher's Signature

Teacher's Signature

Principal's Signature

Date

Superintendent

Date

Bylaw
adopted: 11/15/07
revised:

CARDIFF SCHOOL DISTRICT
Cardiff-By-The-Sea, California