

**CARDIFF SCHOOL DISTRICT  
1888 Montgomery Avenue  
Cardiff-by-the-Sea, California**

**NOTICE OF SPECIAL MEETING**

*Written notice is hereby given in accordance with Education Code Section 35144, Government Code 54956, and other applicable law, that the following Special Meeting of the Board of Trustees of the Cardiff School District will be held on:*

**TUESDAY, NOVEMBER 16, 2021 • 5:00PM • PUBLIC MEETING  
ADA HARRIS SCHOOL LIBRARY • 1508 WINDSOR ROAD • CARDIFF-BY-THE-SEA, CA 92007**

*The public's health and well-being are a top priority for the Board of Trustees of the Cardiff School District and you are urged to take all appropriate health and safety precautions.*

*In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Board of Trustees, please contact the Office of the Superintendent at (760) 632-5890, Extension 101. Notification 24 hours prior to the meeting will enable the District to make the necessary arrangements to ensure accommodation and accessibility to this meeting.*

**The business to be transacted at the meeting shall be limited to the following:**

**I. ORGANIZATIONAL ITEMS**

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
  - Ms. Siena Randall, President
  - Mr. Nancy Orr, Clerk
  - Ms. Rhea Stewart, Member
  - Mr. Dave Clark, Member
  - Ms. Jill Vinson, Superintendent

- D. Approve Agenda for November 16, 2021 *(All items are action unless labeled information)*

**II. HEARING SESSION**

**A. Public Comments**

*At a special meeting, only items listed on the agenda may be addressed in public comment. [GC 54954.3 (a)] The purpose of the Board meeting is to conduct the School Board's business in public. The Board welcomes and encourages public comments, however, in accordance with the Brown Act, Board members may not respond to comments during the public comment portion of the agenda. Any member of the public who wishes to address the Board on an item on the agenda or on another topic which lies within the Governing Board's jurisdiction may do so, but must submit a written request. Presentations are limited to 3 minutes per person per topic. The total amount of time to be allowed on any item is fifteen minutes, unless the time limit is waived by a majority vote of the Board. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; or 3) refer the matter to a future agenda.*

III. GENERAL FUNCTIONS

A. [Conduct Interviews of Candidates for Appointment to Governing Board Vacancy](#)

B. Appoint New Board Member to Fill Board Vacancy

C. Administer Oath of Office to New Board Member

IV. ADJOURNMENT OF MEETING