

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue, Cardiff-by-the-Sea, California

REGULAR MEETING OF THE GOVERNING BOARD
AGENDA

THURSDAY, OCTOBER 10, 2024

5:00 PM BOARD MEETING

CARDIFF SCHOOL MULTIPURPOSE ROOM • 1888 MONTGOMERY ROAD • CARDIFF-BY-THE-SEA, CA 92007

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board meeting are available for inspection upon request at the Cardiff School District, 1888 Montgomery Avenue, Cardiff or on our [website](#).

The public's health and well-being are a top priority for the Board of Trustees of the Cardiff School District and you are urged to take all appropriate health and safety precautions.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Board of Trustees, please contact the Office of the Superintendent at (760) 632-5890, Extension 101. Notification 24 hours prior to the meeting will enable the District to make the necessary arrangements to ensure accommodation and accessibility to this meeting.

TO ADDRESS THE GOVERNING BOARD REGARDING AN ITEM ON THE AGENDA:

Members of the audience may address the Board of Trustees on items that are within the Board's subject matter jurisdiction. Persons wishing to address the Board concerning items on the agenda are invited to do so when the item is addressed at the meeting. Please complete and submit a written request to the secretary before the meeting. When the Board President invites you to speak, please state your name for the record. In the interest of time and order, each speaker is allotted a maximum of three (3) minutes. When your speaking time expires you will be prompted with a 15-second warning.

I. ORGANIZATIONAL ITEMS

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
 - Ms. Rhea Stewart, President
 - Ms. Nancy Orr, Clerk
 - Mr. Andrew Howard, Member
 - Mr. Ashok Swaminathan, Member
 - Mr. Shad Thielman, Member
 - Ms. Jill Vinson, Superintendent
- D. Approve Agenda for October 10, 2024
(All items are action unless labeled information.)
- E. Approve Minutes from the Regular Meeting of September 12, 2024

II. HEARING SESSION

- A. Public Comments *(The purpose of the Board meeting is to conduct the School Board's business in public. The Board welcomes and encourages public comments, however, in accordance with the Brown Act, Board members may not respond to comments during the public comment portion of the agenda. Any member of the public who wishes to address the Board on an item on the agenda or on another topic which lies within the Governing Board's jurisdiction may do so, but must submit a written request. Please hand your form to the secretary before the meeting. Presentations are limited to 3 minutes per person per topic. The total amount of time to be allowed on any item is fifteen minutes, unless the time limit is waived by a majority vote of the Board. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; or 3) refer the matter to a future agenda.)*
- B. Cardiff Elementary Teachers Association
- C. ELAC/DELAC
- D. School Site Council
- E. Cardiff SEA
- F. School Reports
- G. Reports on Workshops/Conferences
- H. Superintendent's Report

III. CONSENT CALENDAR

Items listed in the Consent Calendar are considered to be routine and are acted on by the Board in one motion unless members of the Board request specific items to be discussed or pulled. It is understood that the Superintendent recommends approval on all Consent Items. Each item of the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- A. Approve Current Business Items:
 - 1. Purchase Orders; September 2024
 - 2. Commercial Warrants September #14-195349 to #14-204957; \$166,273.69
 - 4. Payroll Warrants September 2024; \$889,991.62
- B. Approve Personnel Report as of October 7, 2024
- C. Approve Enrollment Report as of October 7, 2024
- D. Approval of Cardiff School District's Uniform Complaint Quarterly Report for July 1, 2024 - September 30, 2024
- E. Approval of Consent Calendar
- F. Removal of Items from Consent Calendar

IV. GENERAL FUNCTIONS

- A. Public Notice of Contract Articles to be Included in Negotiations Between Cardiff School District and the Cardiff Elementary Teachers Association (CETA)
- B. Approve Health & Welfare Increase for All Current Eligible District

Employees

- V. FUTURE AGENDA ITEMS
- VI. ANNOUNCEMENT: ADJOURNING TO CLOSED SESSION
 - A. Conference with the District's Labor Negotiator, Jill Vinson, Regarding Negotiations with the Cardiff Elementary Teachers Association– Pursuant to Government Code Section 54957.6
 - B. Public Employment Evaluation
Position: Superintendent
- VII. RECONVENE TO OPEN SESSION
- VIII. REPORT FROM CLOSED SESSION
- IX. ADJOURNMENT OF MEETING

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue
Cardiff-by-the-Sea, California 92007

MINUTES
REGULAR BOARD MEETING, SEPTEMBER 12, 2024

The Regular Board Meeting of the Governing Board of the Cardiff School District was held on Thursday, September 14, 2024, at Cardiff School Multipurpose Room, located at 1888 Montgomery Ave, Cardiff-by-the-Sea, California. President Stewart called the meeting to order at 5:00 p.m. and led the trustees and visitors in the Pledge of Allegiance.

Members Present: Howard, Orr, Stewart, Swaminathan, Thielman

Members Absent:

Administrators Present: Vinson, Scheftner, Giroux

The agenda for the September 12th, 2024 Regular Board meeting was approved as presented.

MOTION: Orr

SECOND: Thielman

AYES: Howard, Orr, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT:

The minutes from the Regular Board Meeting of August 1, 2024 were approved as presented.

MOTION: Howard

SECOND: Swaminathan

AYES: Howard, Orr, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT:

Hearing Session:

- On behalf of CETA, Trish D'entremont reported that CETA has solidified dates for negotiations.
- The first ELAC meeting is scheduled for October 3rd.
- The first School Site Council meeting is scheduled for October 7th.
- Superintendent Vinson reported on behalf of the Cardiff SEA and mentioned the SEA has a new Board and new members. The first meeting with parents was on September 11th. She complimented the turnout and the sharing of responsibilities and mentioned they were busy planning Monster Dash. They are hopeful for much parent participation this year.
- Principal Scheftner reported that it has been an excellent start to the year, with many personalized activities and time spent building relationships and positive classroom culture. Intervention and ELD groups have started, and the students are entirely into their daily and weekly routines. They are excited to have a beginning band, intermediate band, and a small ensemble, and the small ensemble will perform at the Monster Dash. The Garden Club will be on Wednesdays from 12:30-2:00 pm and starts on September 25th. This club is open to all

Ada Harris students. Student Council begins next week. She expects CAASPP results in October and will give a CAASPP debrief at the November meeting.

- Principal Giroux mentioned that Back to School Night was amazing. There was a great turnout, the teachers were prepared, and she received positive feedback from parents. The Cardiff Way assembly was on September 6th, and she was impressed by the second-grade students performing at the first assembly of the year. Kindergarten night was a success and she noted how special it was to have a successful K night since those families travel with us through elementary school. All are invited to Family Fit Night on September 26th.
- All Board members enjoyed Back To School Night. Trustee Orr, Trustee Thielman, and President Stewart attended Kinder Night.
- Superintendent Vinson thanked the principals, the custodians, and the leadership team since their hard work directly reflects how beautiful our campuses are. The Board and Superintendent Vinson saw the campus beautification during their facilities walk-through. She reiterated that it has been a fantastic start to the year. She congratulated President Stewart for being on the planning committee for next year's CSBA conference.

The Consent Calendar was approved as presented.

MOTION: Orr

SECOND: Howard

AYES: Howard, Orr, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT:

The CSBA policy updates were approved as presented.

MOTION: Howard

SECOND: Thielman

AYES: Howard, Orr, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT:

The 2023-24 Unaudited Financial Report was adopted.

MOTION: Swaminathan

SECOND: Thielman

AYES: Howard, Orr, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT:

The public hearing to determine sufficiency of instructional materials was opened at 5:16 p.m. by President Stewart. There being no public comment, the public hearing was closed at 5:17 p.m.

Resolution 24-25-01 Declaring Sufficiency of Instructional Materials was adopted.

MOTION: Orr

SECOND: Howard

AYES: Howard, Orr, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT:

The Gann Limit, Resolution No. 24-25-02 was adopted.

MOTION: Orr

SECOND: Thielman

AYES: Howard, Orr, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT:

Resolution 24-25-03 Regarding State Education Protection Account (EPA) Funds for 2023-24 was adopted.

MOTION: Howard

SECOND: Swaminathan

AYES: Howard, Orr, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT:

The Request from Employee #208128 for a 20% Leave of Absence for the 2024-25 School Year was approved.

MOTION: Swaminathan

SECOND: Orr

AYES: Howard, Orr, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT:

Superintendent Vinson will report back regarding Future agenda items.

The meeting was adjourned to closed session at 5:21 p.m. The meeting reconvened to open session at 6:20p.m. President Stewart reported that no action was taken during the closed session.

There being no other business to come before the Board, the meeting was adjourned at 6:21 p.m.

Respectfully submitted,

Nancy Orr, Clerk

Jill Vinson, Superintendent

SEPTEMBER 2024 PO LISTING

PO	Date	Supplier	Fund	Resource	Goal	Function	Object	Site	Description	Amount
INSTRUCTIONAL SUPPLIES										
5433	9/5/24	CASEY PAYTE	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 121.24
5433	9/5/24	ORIENTAL TRADING COMPANY, INC.	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 391.81
5434	9/5/24	S.W. SCHOOL SUPPLY	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 1,361.96
5442	9/5/24	S.W. SCHOOL SUPPLY	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 25.76
5268	9/5/24	SCHOOL SPECIALTY	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 109.91
5458	9/5/24	COMPREHENSIBLE CLASSROOM	0100	0000000	0000	2420	4300111	111	Annual Subscription	\$ 275.00
5415	9/5/24	VOYAGER SOPRIS LEARNING	0100	0000000	0000	2420	4300111	111	Annual Subscription	\$ 1,155.00
5403	9/9/24	AMAZON CAPITAL SERVICES	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 1,175.46
5448	9/9/24	AMAZON CAPITAL SERVICES	0100	6500000	5760	1110	4300000	111	SPED Instructional Supplies	\$ 344.71
5409	9/9/24	AMAZON CAPITAL SERVICES	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 43.07
5394	9/9/24	AMAZON CAPITAL SERVICES	0100	0000000	0000	7200	4300000	000	Instructional Supplies	\$ 33.11
5396	9/9/24	AMAZON CAPITAL SERVICES	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 376.91
5445	9/9/24	AMAZON CAPITAL SERVICES	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 1,152.73
5419	9/9/24	AMAZON CAPITAL SERVICES	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 715.06
5429	9/9/24	AMAZON CAPITAL SERVICES	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 764.62
5452	9/9/24	AMAZON CAPITAL SERVICES	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 109.09
5432	9/9/24	AMAZON CAPITAL SERVICES	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 43.09
5435	9/9/24	AMAZON CAPITAL SERVICES	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 224.42
5436	9/9/24	AMAZON CAPITAL SERVICES	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 179.64
5439	9/9/24	AMAZON CAPITAL SERVICES	0100	6500000	5760	1120	4300000	222	SPED Instructional Supplies	\$ 171.96
	9/9/24	MARISSA HERRMAN	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 81.77
	9/9/24	SUSAN MURRAY	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 311.24
	9/9/24	SUSAN YANT	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 68.08
5428	9/9/24	AMAZON CAPITAL SERVICES	0100	0000000	0000	2420	4300005	111	Technology Supplies	\$ 90.50
5443	9/9/24	AMAZON CAPITAL SERVICES	0100	0000000	0000	2420	4300005	111	Technology Supplies	\$ 50.71
5462	9/9/24	APPLE INC.	0100	0000000	0000	2420	4300005	222	Technology Supplies	\$ 963.29
5441	9/9/24	BLUUM USA	0100	0000000	0000	2420	4300005	111	Technology Supplies	\$ 463.33
5449	9/9/24	GUITAR CENTER STORES, INC	0100	0000000	0000	2420	4300111	111	Annual Subscription	\$ 89.00
	9/12/24	ANNE MIHALY	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 102.73
5471	9/12/24	S.W. SCHOOL SUPPLY	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 242.44
	9/19/24	ANNE MIHALY	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 51.80
	9/19/24	DEBORAH HEYER	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 50.95
	9/19/24	KAREN SELANDER	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 316.54
	9/19/24	KAREN SELANDER	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 108.76
5262	9/19/24	NATIONAL ART & SCHOOL SUPPLIES	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 153.00
5481	9/19/24	S.W. SCHOOL SUPPLY	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 24.14
5481	9/19/24	S.W. SCHOOL SUPPLY	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 134.47
5471	9/19/24	S.W. SCHOOL SUPPLY	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 51.53
5484	9/19/24	LAZEL	0100	0000000	0000	2420	4300111	222	Annual Subscription	\$ 248.00
5471	9/23/24	S.W. SCHOOL SUPPLY	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 10.34
5470	9/23/24	APPLE INC.	0100	0000000	0000	2420	4300005	000	Technology Supplies	\$ 1,296.92
5461	9/23/24	PATHWAY COMMUNICATIONS	0100	0000000	0000	2420	4300005	222	Technology Supplies	\$ 9,314.99
5466	9/23/24	EXPLORE LEARNING	0100	0000000	0000	2420	4300111	111	Annual Subscription	\$ 2,195.00
	9/23/24	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	2420	4300111	222	Technology Supplies	\$ 27.99
5468	9/26/24	BLUUM USA	0100	0000000	0000	2420	4300005	111	Technology Supplies	\$ 694.99
	9/30/24	KAREN SELANDER	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 479.82
5483	9/30/24	RASIX COMPUTER CENTER, INC.	0100	0000000	0000	2420	4300005	111	Technology Supplies	\$ 4,124.43
										\$ 30,521.31

NON-INSTRUCTIONAL SUPPLIES										
5414	9/9/24	AMAZON CAPITAL SERVICES	0100	0000000	1110	1000	4300000	222	Office Supplies	\$ 48.48
5416	9/9/24	AMAZON CAPITAL SERVICES	0100	0000000	0000	2700	4300000	222	Office Supplies	\$ 56.90
5422	9/9/24	AMAZON CAPITAL SERVICES	0100	0000000	0000	7200	4300000	000	Office Supplies	\$ 64.14
5423	9/9/24	AMAZON CAPITAL SERVICES	0100	0000000	0000	3140	4300000	222	Health Supplies	\$ 44.17
5427	9/9/24	AMAZON CAPITAL SERVICES	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 827.54
5368	9/9/24	HOME DEPOT CREDIT SERVICES	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 360.72
5464	9/9/24	MAINTEX, INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 1,458.72
	9/9/24	TOSHIBA BUSINESS SOLUTIONS	0100	0000000	0000	7200	4300000	000	Office Supplies	\$ 226.28
5417	9/12/24	MAINTEX, INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 348.90
5375	9/12/24	READY REFRESH BY NESTLE	0100	0000000	0000	7200	4300000	000	Services for August	\$ 64.65
5375	9/12/24	READY REFRESH BY NESTLE	0100	0000000	0000	2700	4300000	111	Services for August	\$ 103.42
5375	9/12/24	READY REFRESH BY NESTLE	0100	0000000	0000	2700	4300000	222	Services for August	\$ 141.65
	9/19/24	JANELLE SCHEFTNER	0100	0000000	0000	2700	4300000	111	Office Supplies	\$ 72.17
5437	9/19/24	PATTERSON MEDICAL SUPPLY, INC.	0100	0000000	0000	3140	4300000	111	Health Supplies	\$ 3.17
5476	9/19/24	S.W. SCHOOL SUPPLY	0100	0000000	0000	7200	4300000	000	Office Supplies	\$ 488.32
5369	9/23/24	LEES LOCK & SAFE	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 37.37
	9/23/24	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7100	4300000	000	Office Supplies	\$ 201.55
	9/23/24	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7200	4300000	000	Office Supplies	\$ 260.00
	9/23/24	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	2700	4300000	111	Office Supplies	\$ 113.92
	9/23/24	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 254.17
5369	9/30/24	LEES LOCK & SAFE	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 56.78

5373	9/30/24	WEX BANK	0100	0000000	0000	8110	4300000	000	Automotive Supplies	\$	94.00
\$ 5,327.02											
4000 (SUPPLIES) TOTALS: BALANCE: 463,311 ACCUMULATED BALANCE: 319,174 REMAINING BALANCE: 144,137											

UTILITIES											
5371	9/5/24	EDCO WASTE & RECYCLING SERVICE	0100	0000000	0000	8200	5500002	111	Services for August	\$	806.04
5371	9/5/24	EDCO WASTE & RECYCLING SERVICE	0100	0000000	0000	8200	5500002	222	Services for August	\$	806.04
	9/5/24	AT&T	0100	0000000	0000	7200	5900001	000	Services for August	\$	273.24
	9/5/24	AT&T	0100	0000000	0000	7200	5900001	000	Services for August	\$	138.24
	9/5/24	AT&T	0100	0000000	0000	7200	5900001	000	Services for August	\$	138.24
5376	9/9/24	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	111	Services for August	\$	2,621.23
	9/12/24	AT&T	0100	0000000	0000	7200	5900001	000	Services for August	\$	4.88
	9/12/24	AT&T	0100	0000000	0000	7200	5900001	000	Services for August	\$	31.10
	9/12/24	AT&T	0100	0000000	0000	7200	5900001	000	Services for August	\$	891.67
5421	9/19/24	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	111	Services for August	\$	17,019.36
5421	9/19/24	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for August	\$	18.58
5421	9/26/24	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for August	\$	9,789.73
5376	9/30/24	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	222	Services for August	\$	2,682.39
\$ 35,220.74											
SERVICES											
5370	9/9/24	EVERDRIVEN TECHNOLOGIES	0100	0000000	5760	3600	5100000	000	Transportation	\$	4,636.24
5454	9/5/24	IMSE	0100	6266000	1110	1000	5200000	222	OG Instructional Aide Training	\$	1,500.00
	9/5/24	MISSION LINEN & UNIFORM	0100	0000000	0000	8110	5600000	000	Services for August	\$	440.86
	9/5/24	GARY RAUB ASSOCIATES	0100	0000000	0000	8200	5800000	000	Maintenance Services	\$	2,140.00
	9/5/24	T.L. SHIELD & ASSOCIATES, INC.	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$	302.00
	9/5/24	THE STEPPING STONES GROUP	0100	6500000	5760	3120	5800000	000	Services for August	\$	273.15
5465	9/5/24	VILLANI EDUCATIONAL SUPPORT SERVICES	0100	6500000	5760	3120	5800000	000	Services for August	\$	2,251.50
5399	9/12/24	TOSHIBA FINANCIAL SERVICES	0100	0000000	0000	7200	5600000	000	Lease Payment September	\$	318.43
5399	9/12/24	TOSHIBA FINANCIAL SERVICES	0100	0000000	0000	2700	5600000	222	Lease Payment September	\$	217.80
5399	9/12/24	TOSHIBA FINANCIAL SERVICES	0100	0000000	0000	2700	5600000	111	Lease Payment September	\$	217.80
5473	9/12/24	TRANE U.S. INC.	0100	0000000	0000	8110	5600000	000	Maintenance Services	\$	2,219.26
5360	9/12/24	SOUTHCOAST HEATING	0100	0000000	0000	8200	5800000	000	Maintenance Services	\$	586.00
5360	9/12/24	SOUTHCOAST HEATING	0100	0000000	0000	8200	5800000	000	Maintenance Services	\$	1,599.77
5360	9/12/24	SOUTHCOAST HEATING	0100	0000000	0000	8200	5800000	000	Maintenance Services	\$	636.00
	9/12/24	STANDARD ELECTRONICS	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$	540.00
	9/12/24	STANDARD ELECTRONICS	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$	2,160.00
5398	9/12/24	STERICYCLE	0100	0000000	0000	7200	5800000	000	Services for August	\$	153.68
	9/12/24	TOSHIBA BUSINESS SOLUTIONS	0100	0000000	0000	7200	5800000	000	Maintenance Services	\$	2,884.65
5410	9/16/24	COASTAL SPEECH THERAPY	0100	6500000	5760	1190	5800000	000	Services for August	\$	4,806.57
5361	9/16/24	DATEL SYSTEMS, INC.	0100	0000000	0000	2420	5800000	000	Annual Subscription	\$	2,138.00
5479	9/16/24	INFINITY COMMUNICATIONS AND CONSULTING	0100	0000000	0000	7200	5800000	000	Professional Services	\$	325.00
5411	9/16/24	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for August	\$	164.43
5411	9/16/24	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for August	\$	2,365.20
5411	9/16/24	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for August	\$	455.52
5411	9/16/24	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for August	\$	5,378.64
5411	9/16/24	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for August	\$	1,944.72
5411	9/16/24	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for August	\$	352.35
5411	9/16/24	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for August	\$	2,890.80
5411	9/16/24	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for August	\$	3,486.48
5411	9/16/24	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for August	\$	2,347.68
	9/19/24	KRISTINE ENSBERG	0100	6266000	1110	1000	5200000	111	Workshop - Multiplication	\$	347.00
5357	9/19/24	AMERICAN PEST CONTROL	0100	0000000	0000	8200	5500004	111	Maintenance Services	\$	66.00
5357	9/19/24	AMERICAN PEST CONTROL	0100	0000000	0000	8200	5500004	222	Maintenance Services	\$	105.00
5486	9/23/24	SOFTCHOICE CORP	0100	0000000	0000	2420	5800000	000	Annual Subscription	\$	1,032.45
5350	9/23/24	SOUTHCOAST HEATING	0100	0000000	0000	8200	5800000	000	Maintenance Services	\$	801.58
	9/23/24	STANDARD ELECTRONICS	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$	2,160.00
	9/23/24	STATE OF CALIFORNIA	0100	0000000	0000	7200	5800000	000	Fingerprinting Services	\$	384.00
	9/23/24	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7200	5900001	000	Verizon - Aug Statement	\$	256.96
	9/26/24	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$	171.77
	9/26/24	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$	228.76
5310	9/26/24	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$	6,098.40
5317	9/26/24	RANCHO SANTA FE	0100	0000000	0000	2700	5800000	111	Services for Oct - Dec	\$	231.00
5317	9/26/24	RANCHO SANTA FE	0100	0000000	0000	2700	5800000	222	Services for Oct - Dec	\$	231.00
	9/26/24	ATKINSON, ANDELSON, LOYA, RUUD, & ROMO	0100	0000000	0000	7100	5800005	000	Services for August	\$	413.44
	9/30/24	AFFORDABLE GREASE PUMPING	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$	750.00
	9/30/24	RACHEL CARRILLO	0100	6500000	5760	3120	5800000	000	Services for September	\$	2,100.00
5465	9/30/24	VILLANI EDUCATIONAL SUPPORT SERVICES	0100	6500000	5760	3120	5800000	000	Services for September	\$	2,508.00
\$ 67,617.89											

5000 (SERVICES) TOTALS: BALANCE: 1,504,969 ACCUMULATED BALANCE: 337,449 REMAINING BALANCE: 1,167,520										
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Personnel Report - October 10, 2024

Noah Halford	Substitute Custodian	New Hire	9/14/2024
Jasey Mason	Extended Day Assistant	New Hire	9/16/2024

CARDIFF

K	Glass	<u>19</u>
K	McNamara	<u>20</u>
K	Sallans	<u>19</u>
K	Stone	<u>19</u>

TOT K 77

1	Douil/Hamilton	<u>23</u>
1	Easson	<u>23</u>
1	Wood	<u>22</u>
1	Stuart	<u>21</u>

TOT 1 89

2	Boyesen	<u>20</u>
2	Kavan	<u>21</u>
2	Payte	<u>22</u>
2	Redding	<u>22</u>

TOT 2 85

Wilson 8

TOT 8

Subtotal 259

DISTRICT TOTAL 642

ADA HARRIS

3	Herrman	<u>22</u>
3	Milliken	<u>21</u>
3	Murray	<u>19</u>
3	Switzler	<u>21</u>

TOT 3 83

4	Cope	<u>23</u>
4	Brice	<u>23</u>
4	Green	<u>23</u>
4	Mihaly	<u>23</u>
4	Atalla	<u>19</u>

TOT 4 111

5	d'Entremont	<u>21</u>
5	Ensberg	<u>21</u>
5	Price	<u>22</u>
5	Yant	<u>22</u>

TOT 6 86

6	Jewell	<u>25</u>
6	Nguyen	<u>22</u>
6	Therriault	<u>18</u>
6	Tiersma	<u>24</u>

TOT 6 89

May 14

TOT 14

Subtotal 383

Cardiff School District
Cardiff by the Sea, California 92007
October 10, 2024

ITEM: APPROVE CARDIFF SCHOOL DISTRICT'S UNIFORM COMPLAINT
QUARTERLY REPORT FOR JULY 1, 2024 THROUGH SEPT 30, 2024

BACKGROUND:

Governing boards of school districts in California are required to review and approve the District's Quarterly Report of Complaints regarding instructional materials, facilities and teacher staffing. This is the 1st Quarterly Report, prepared for the period of July 1, 2024 to September 30, 2024. No complaints have been received for this period.

CURRENT CONSIDERATIONS:

The San Diego County Office of Education has created a link on their website for school districts to electronically report the required information and the Cardiff School District has completed the reporting process for the quarter specified above.

FINANCIAL IMPLICATIONS:

There are no current financial implications at this time.

RECOMMENDATION:

It is respectfully recommended that the Board approve the Uniform Complaint Quarterly Report for July 1, 2024 through September 30, 2023.

SDCOE Uniform Complaint Quarterly Reports Database

Williams and Valenzuela Settlements

Quarterly Complaint Summary [ADD a new summary record](#)

Submitted By: Jennifer Hatter
Title: Support Staff
Report Date: 10/3/2024
Quarter: 7/1/2024 - 9/30/2024

Number of Complaints for Quarter:

	Received	Resolved	Unresolved
Instructional Material	0	0	0
Facilities	0	0	0
Misassignment	0	0	0

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San Diego County Office of
Education

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San Diego, CA 92111-7319

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[Uniform Complaint Procedure](#)

Cardiff School District
Cardiff-By-The-Sea, California 92007
October 10, 2024

ITEM: PUBLIC NOTICE OF CONTRACT ARTICLES TO BE INCLUDED IN
NEGOTIATIONS BETWEEN CARDIFF SCHOOL DISTRICT AND THE
CARDIFF ELEMENTARY TEACHERS ASSOCIATION (CETA)

BACKGROUND

The Cardiff School District and the Cardiff Elementary Teachers Association are in the second year of a three-year contract, which expires June 30, 2026.

CURRENT CONSIDERATIONS

September 25, 2024

To: Members of the Cardiff Elementary School District Board

Re: Sunshine Notification

On behalf of the Cardiff Elementary Teachers Association (CETA) bargaining team, this letter serves as our notice of intent to negotiate the following articles for 2024-2025 Collective Bargaining Agreement.

CETA intends to open the following articles of the Master Contract:

Article 14 Certificated Employee Evaluation: CETA has an interest in reviewing, clarifying and potentially enhancing the language regarding employee performance.

Article 17 Employee Benefits: CETA has an interest in improving health benefits to be competitive with neighboring districts and discussing retirement incentives.

Article 18 Salaries: CETA would like to improve and enhance language.

Article 10 Teaching Hours: CETA has an interest in reviewing, clarifying and potentially enhancing the language regarding teaching hours.

We look forward to a continued collaboration with the Cardiff Elementary School Board to arrive at a mutually agreeable resolution.

Respectfully,

Veronica Nguyen

CETA President

RECOMMENDATION

It is respectfully recommended that the Board review and accept the Public Notice of Contract Articles to be included in negotiations between the Cardiff School District and the Cardiff Elementary Teachers Association (CETA).

Side Letter
Between

Cardiff School District
And
Cardiff Elementary Teachers' Association (CETA)

Approve Health & Welfare Cap for all Current Eligible District Employees

The Cardiff School District Negotiations Team, including District and CETA representatives, are meeting to discuss the teachers' contract for the 2024-2025 school year. At this time both parties and the Cardiff School Board agree to:

An increase to the annual Health & Welfare cap to \$10,771.80 effective January 1, 2025. The total approximate cost of the increase is \$40,320.

It is understood that this increase to the Health & Welfare cap is part of the total 2024-2025 negotiations package between the Cardiff School District and CETA.

Jill Vinson Date
Superintendent

Veronica Nguyen Date
CETA President