

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue, Cardiff-by-the-Sea, California

REGULAR MEETING OF THE GOVERNING BOARD
AGENDA

THURSDAY, APRIL 11, 2024

5:00 PM PUBLIC MEETING

CARDIFF SCHOOL MULTIPURPOSE ROOM • 1888 MONTGOMERY AVENUE • CARDIFF-BY-THE-SEA, CA 92007

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board meeting are available for inspection upon request at the Cardiff School District, 1888 Montgomery Avenue, Cardiff or on our [website](#).

The public's health and well-being are a top priority for the Board of Trustees of the Cardiff School District and you are urged to take all appropriate health and safety precautions.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Board of Trustees, please contact the Office of the Superintendent at (760) 632-5890, Extension 101. Notification 24 hours prior to the meeting will enable the District to make the necessary arrangements to ensure accommodation and accessibility to this meeting.

TO ADDRESS THE GOVERNING BOARD REGARDING AN ITEM ON THE AGENDA:

Members of the audience may address the Board of Trustees on items that are within the Board's subject matter jurisdiction. Persons wishing to address the Board concerning items on the agenda are invited to do so when the item is addressed at the meeting. Please complete and submit a written request to the secretary before the meeting. When the Board President invites you to speak, please state your name for the record. In the interest of time and order, each speaker is allotted a maximum of three (3) minutes. When your speaking time expires you will be prompted with a 15-second warning.

I. ORGANIZATIONAL ITEMS

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

Ms. Rhea Stewart, President

Ms. Nancy Orr, Clerk

Mr. Andrew Howard, Member

Mr. Ashok Swaminathan, Member

Mr. Shad Thielman, Member

Ms. Jill Vinson, Superintendent

D. Approve Agenda for April 11, 2024

(All items are action unless labeled information.)

E. Approve Minutes from the Regular Meeting of March 14, 2024

II. HEARING SESSION

- A. Public Comments *(The purpose of the Board meeting is to conduct the School Board's business in public. The Board welcomes and encourages public comments, however, in accordance with the Brown Act, Board members may not respond to comments during the public comment portion of the agenda. Any member of the public who wishes to address the Board on an item on the agenda or on another topic which lies within the Governing Board's jurisdiction may do so, but must submit a written request. Please hand your form to the secretary before the meeting. Presentations are limited to 3 minutes per person per topic. The total amount of time to be allowed on any item is fifteen minutes, unless the time limit is waived by a majority vote of the Board. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; or 3) refer the matter to a future agenda.)*
- B. Cardiff Elementary Teachers Association
- C. ELAC/DELAC
- D. School Site Council
- E. Cardiff SEA
- F. School Reports
- G. Reports on Workshops/Conferences
- H. Superintendent's Report

III. CONSENT CALENDAR

Items listed in the Consent Calendar are considered to be routine and are acted on by the Board in one motion unless members of the Board request specific items to be discussed or pulled. It is understood that the Superintendent recommends approval on all Consent Items. Each item of the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- A. Approve Current Business Items:
 - 1. Purchase Orders; March 2024
 - 2. Commercial Warrants #14-122629 to #14-132474; \$114,312.03
 - 3. Payroll Warrants March 2024; \$860,747.49
- B. Approve Enrollment Report as of April 8, 2024
- C. Approval and Ratification of Contracts and Agreements for January 1, 2024 - March 31, 2024
- D. Approval of Cardiff School District's Uniform Complaint Quarterly Report for January 1, 2024 - March 31, 2024
- E. Removal of Items from Consent Calendar
- F. Approve Consent Calendar

IV. BUSINESS AND FINANCE

- A. Approve Proposition 28 Plan

B. Approve Contracts for Annual Audits of K-12 Districts between Cardiff School and Wilkinson Hadley King & Co., LLP.

V. FUTURE AGENDA ITEMS

VI. ANNOUNCEMENT: ADJOURNING TO CLOSED SESSION

A. Conference with Legal Counsel- Anticipated Litigation-
Significant exposure to litigation pursuant to Government
Code section 54956.9(d)(2): (ONE potential case)

VII. RECONVENE TO OPEN SESSION

VIII. REPORT FROM CLOSED SESSION

IX. ADJOURNMENT OF MEETING

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue
Cardiff-by-the-Sea, California 92007

MINUTES
REGULAR BOARD MEETING, MARCH 14, 2024

The Regular Board Meeting of the Governing Board of the Cardiff School District was held on Thursday, March 14, 2024, in the Cardiff School Multipurpose Room, located at 1888 Montgomery Ave, Cardiff-by-the-Sea, California. President Stewart called the meeting to order at 5:05 p.m. and led the trustees and visitors in the Pledge of Allegiance.

Members Present: Howard, Orr, Stewart, Swaminathan, Thielman

Members Absent: 0

Administrators Present: Vinson, Giroux, Scheftner

The agenda for the March 14th, 2024, Regular Board meeting was approved as presented.

MOTION: Swaminathan

SECOND: Thielman

AYES: Howard, Orr, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT: 0

The minutes from the Regular Board Meeting of February 8, 2024, were approved as presented.

MOTION: Howard

SECOND: Thielman

AYES: Howard, Orr, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT: 0

Hearing Session:

- CETA President Veronica Nguyen addressed the board regarding negotiations.
- The next ELAC/DELAC meeting is scheduled for April 25, 2024.
- The next meeting of the School Site Council will be May 21, 2024.
- Cardiff SEA had a successful Gala, and they are already hard at work on the Ice Cream Social. The teachers appreciated the snacks/meals provided during parent/teacher conferences.
- Principal Scheftner reported that Family Art Night is on March 20, 2024. Silly Hat and Hair Day will be on March 29, 2024. She congratulated all fifth graders for a great job with the Invention Convention and mentioned that several students and teams are moving on to the state level in Torrance, CA on March 23, 2024. The Student Council will be providing feedback on possible new menu items at their next meeting. Summative assessments are currently underway for our district English learners.

- Principal Giroux reported that teachers have been busy with parent conferences. Ms. Easson held the first student play performance, The Weather Show, in the Cardiff MPR and it was a huge success. Ms. Stuart's class finished up their zoo-building project. In science, kindergarten is learning about the butterfly life cycle and hopes to have some butterflies before spring break. First grade is looking at birds on loan from the Natural History Museum and learning about their physical differences. Second grade is learning how to classify animals and watching the lady beetle go through its life cycle. Silly Hat & Hair Day is planned for Friday, March 22, 2024. The book fair will be held the week of March 25-29, 2024. Grandparents Day will be March 28-29, 2024.
- Trustee Orr attended the School District Liaison meeting. President Stewart and Trustees Swaminathan and Orr attended the fifth-grade Invention Convention. President Stewart volunteered at the Cardiff SEA gala, and Trustee Howard and his wife enjoyed the evening as guests. President Stewart and Trustee Orr toured the EUSD Farm Lab at a recent representative gathering of local trustees.
- Superintendent Vinson thanked the principals, the Board, and the staff who volunteered to make the Gala a huge success. There will be a Cyber Safety Assembly at Ada on March 27, 2024, and childcare will be provided. She welcomed Sebastian Rossi to the team as District Technology Coordinator, pending board ratification. She mentioned that during Spring break, the interior of the Ada Harris Auditorium will be painted. Also during the break, fencing will be installed in front of Cardiff School, and a swinging gate will be installed at Ada Harris at the King's Cross entrance. A Strategic Planning Meeting will be held on March 18, 2024 with the goal of developing a district learner profile.

The Consent Calendar was approved as presented.

MOTION: Thielman

SECOND: Swaminathan

AYES: Howard, Orr, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT: 0

The Board unanimously voted for the Delegate Assembly election.

MOTION: Swaminathan

SECOND: Howard

AYES: Howard, Orr, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT: 0

The Budget Changes through January 31, 2024 were approved as presented.

MOTION: Thielman

SECOND: Swaminathan

AYES: Howard, Orr, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT: 0

The District Certification of the Second Period Interim Report for the period ending January 31, 2024, was authorized.

MOTION: Thielman

SECOND: Orr

AYES: Howard, Orr, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT: 0

There being no other regular business to come before the Board, the meeting was adjourned to closed session at 5:35 p.m. The meeting reconvened to open session at 7:50 p.m.

In closed session, by a vote of 5 to 0, with 0 abstentions, the Board took action to approve a settlement agreement arising out of a special education dispute. A settlement agreement has been reached by the parties.

There being no other business to come before the Board, the meeting was adjourned at 7:52 p.m.

Respectfully submitted,

Nancy Orr, Clerk

Jill Vinson, Superintendent

MARCH 2024 PO LISTING

| PO | Date | Supplier | Fund | Resource | Goal | Function | Object | Site | Description | Inv Amount |
|-------------------------------|---------|------------------------------|------|----------|------|----------|---------|------|------------------------|--------------------|
| INSTRUCTIONAL SUPPLIES | | | | | | | | | | |
| 5079 | 3/4/24 | AMAZON CAPITAL SERVICES | 0100 | 1100000 | 1110 | 1000 | 4300000 | 222 | Instructional Supplies | \$ 18.31 |
| 5099 | 3/4/24 | AMAZON CAPITAL SERVICES | 0100 | 1100000 | 1110 | 1000 | 4300000 | 222 | Instructional Supplies | \$ 19.37 |
| 5106 | 3/4/24 | AMAZON CAPITAL SERVICES | 0100 | 1100000 | 1110 | 1000 | 4300000 | 111 | Instructional Supplies | \$ 111.46 |
| 5115 | 3/4/24 | AMAZON CAPITAL SERVICES | 0100 | 1100000 | 1110 | 1000 | 4300000 | 222 | Instructional Supplies | \$ 90.36 |
| 5117 | 3/4/24 | AMAZON CAPITAL SERVICES | 0100 | 1100000 | 1110 | 1000 | 4300000 | 111 | Instructional Supplies | \$ 383.36 |
| 5121 | 3/4/24 | AMAZON CAPITAL SERVICES | 0100 | 1100000 | 1110 | 1000 | 4300000 | 222 | Instructional Supplies | \$ 196.26 |
| 5126 | 3/4/24 | AMAZON CAPITAL SERVICES | 0100 | 1100000 | 1110 | 1000 | 4300000 | 222 | Instructional Supplies | \$ 223.30 |
| 5118 | 3/4/24 | AMAZON CAPITAL SERVICES | 0100 | 1100000 | 1110 | 1000 | 4300000 | 222 | Instructional Supplies | \$ 211.19 |
| 5089 | 3/4/24 | FREE FORM CLAY & SUPPLY | 0100 | 1100000 | 1110 | 1000 | 4300000 | 222 | Instructional Supplies | \$ 943.01 |
| 5123 | 3/4/24 | LIBERTY PAPER | 0100 | 1100000 | 1110 | 1000 | 4300000 | 222 | Instructional Supplies | \$ 1,439.54 |
| | 3/7/24 | AMY PRICE | 0100 | 1100000 | 1110 | 1000 | 4300000 | 111 | Instructional Supplies | \$ 15.69 |
| | 3/7/24 | KATHARIN ROTH | 0100 | 1100000 | 1110 | 1000 | 4300000 | 111 | Instructional Supplies | \$ 49.61 |
| 5138 | 3/11/24 | S.W. SCHOOL SUPPLY | 0100 | 1100000 | 1110 | 1000 | 4300000 | 222 | Instructional Supplies | \$ 125.68 |
| 5129 | 3/14/24 | DEMCO, INC. | 0100 | 1100000 | 1110 | 1000 | 4300000 | 222 | Library Supplies | \$ 445.89 |
| 5128 | 3/18/24 | APPLE INC. | 0100 | 1100000 | 1110 | 1000 | 4300000 | 222 | Technology Supplies | \$ 1,058.87 |
| | 3/21/24 | MISSION FEDERAL CREDIT UNION | 0100 | 1100000 | 1110 | 1000 | 4300000 | 222 | Instructional Supplies | \$ 129.29 |
| | 3/21/24 | ODP | 0100 | 1100000 | 1110 | 1000 | 4300000 | 111 | Instructional Supplies | \$ 32.65 |
| 5147 | 3/21/24 | S.W. SCHOOL SUPPLY | 0100 | 1100000 | 1110 | 1000 | 4300000 | 222 | Instructional Supplies | \$ 301.59 |
| 5135 | 3/28/24 | CURRICULUM ASSOCIATES | 0100 | 6500000 | 5760 | 3120 | 4300000 | 000 | Testing Materials | \$ 52.54 |
| | | | | | | | | | | \$ 5,847.97 |

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|-----------------------------------|---------|------------------------------|------|---------|------|------|---------|-----|-----------------------|--------------------|
| NON-INSTRUCTIONAL SUPPLIES | | | | | | | | | | |
| 5113 | 3/4/24 | AMAZON CAPITAL SERVICES | 0100 | 0000000 | 0000 | 8200 | 4300000 | 000 | Maintenance Supplies | \$ 154.98 |
| 5111 | 3/4/24 | AMAZON CAPITAL SERVICES | 0100 | 0000000 | 0000 | 2420 | 4300000 | 000 | Technology Supplies | \$ 30.16 |
| 4829 | 3/11/24 | HOME DEPOT CREDIT SERVICES | 0100 | 0000000 | 0000 | 8200 | 4300000 | 000 | Maintenance Supplies | \$ 551.89 |
| 5131 | 3/11/24 | RASIX COMPUTER CENTER, INC. | 0100 | 0000000 | 0000 | 2420 | 4300005 | 111 | Technology Supplies | \$ 3,658.91 |
| | 3/14/24 | E3 DIAGNOSTICS INC | 0100 | 0000000 | 0000 | 3140 | 4300000 | 000 | Professional Services | \$ 230.00 |
| 4818 | 3/14/24 | READY REFRESH BY NESTLE | 0100 | 0000000 | 0000 | 7200 | 4300000 | 000 | Services for February | \$ 66.30 |
| 4818 | 3/14/24 | READY REFRESH BY NESTLE | 0100 | 0000000 | 0000 | 2700 | 4300000 | 111 | Services for February | \$ 103.42 |
| 4818 | 3/14/24 | READY REFRESH BY NESTLE | 0100 | 0000000 | 0000 | 2700 | 4300000 | 222 | Services for February | \$ 140.00 |
| 4885 | 3/14/24 | SHERWIN WILLIAMS | 0100 | 0000000 | 0000 | 8200 | 4300000 | 000 | Maintenance Supplies | \$ 44.35 |
| 4885 | 3/14/24 | SHERWIN WILLIAMS | 0100 | 0000000 | 0000 | 8200 | 4300000 | 000 | Maintenance Supplies | \$ 189.30 |
| | 3/21/24 | MISSION FEDERAL CREDIT UNION | 0100 | 0000000 | 0000 | 7200 | 4300000 | 000 | Office Supplies | \$ 294.09 |
| | 3/21/24 | MISSION FEDERAL CREDIT UNION | 0100 | 0000000 | 0000 | 7100 | 4300000 | 000 | Office Supplies | \$ 64.25 |
| 4885 | 3/21/24 | SHERWIN WILLIAMS | 0100 | 0000000 | 0000 | 8200 | 4300000 | 000 | Maintenance Supplies | \$ 66.69 |
| | 3/28/24 | ODP | 0100 | 0000000 | 0000 | 7200 | 4300000 | 000 | Office Supplies | \$ 57.52 |
| 4835 | 3/28/24 | WEX BANK | 0100 | 0000000 | 0000 | 8110 | 4300000 | 000 | Automotive Supplies | \$ 178.89 |
| | | | | | | | | | | \$ 5,830.75 |

4000 (SUPPLIES) TOTALS: BALANCE: 372,739 ACCUMULATED BALANCE: 333,258 REMAINING BALANCE: 39,481

| | | | | | | | | | | |
|------------------|---------|-----------------------------|------|---------|------|------|---------|-----|-----------------------|--------------------|
| UTILITIES | | | | | | | | | | |
| | 3/4/24 | AT&T | 0100 | 0000000 | 0000 | 7200 | 5900001 | 000 | Services for March | \$ 273.24 |
| | 3/4/24 | AT&T | 0100 | 0000000 | 0000 | 7200 | 5900001 | 000 | Services for March | \$ 273.24 |
| | 3/7/24 | AT&T | 0100 | 0000000 | 0000 | 7200 | 5900001 | 000 | Services for March | \$ 138.24 |
| | 3/7/24 | AT&T | 0100 | 0000000 | 0000 | 7200 | 5900001 | 000 | Services for March | \$ 273.24 |
| | 3/14/24 | AT&T | 0100 | 0000000 | 0000 | 7200 | 5900001 | 000 | Services for March | \$ 55.59 |
| | 3/14/24 | AT&T | 0100 | 0000000 | 0000 | 7200 | 5900001 | 000 | Services for March | \$ 1,163.55 |
| | 3/14/24 | AT&T | 0100 | 0000000 | 0000 | 7200 | 5900001 | 000 | Services for March | \$ 344.31 |
| 4886 | 3/14/24 | SAN DIEGUITO WATER DISTRICT | 0100 | 0000000 | 0000 | 8200 | 5500003 | 111 | Services for February | \$ 108.10 |
| 4834 | 3/14/24 | SAN DIEGO GAS & ELECTRIC | 0100 | 0000000 | 0000 | 8200 | 5500001 | 222 | Services for Jan | \$ 628.83 |
| 4834 | 3/21/24 | SAN DIEGO GAS & ELECTRIC | 0100 | 0000000 | 0000 | 8200 | 5500001 | 111 | Services for February | \$ 6,380.96 |
| 4834 | 3/21/24 | SAN DIEGO GAS & ELECTRIC | 0100 | 0000000 | 0000 | 8200 | 5500001 | 222 | Services for February | \$ 15.97 |
| 4834 | 3/25/24 | SAN DIEGO GAS & ELECTRIC | 0100 | 0000000 | 0000 | 8200 | 5500001 | 222 | Services for February | \$ 4,836.45 |
| 4834 | 3/28/24 | SAN DIEGO GAS & ELECTRIC | 0100 | 0000000 | 0000 | 8200 | 5500001 | 222 | Services for February | \$ 1,269.46 |
| | | | | | | | | | | \$15,761.18 |

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|-----------------|--------|--------------------------------------|------|---------|------|------|---------|-----|-----------------------|-------------|
| SERVICES | | | | | | | | | | |
| 4960 | 3/4/24 | COORDT EDUCATIONAL SERVICES | 0100 | 6500000 | 5760 | 3120 | 5800000 | 000 | Services for February | \$ 4,992.00 |
| | 3/4/24 | TOSHIBA BUSINESS SOLUTIONS | 0100 | 0000000 | 0000 | 7200 | 5800000 | 000 | Maintenance Services | \$ 271.57 |
| | 3/4/24 | TOSHIBA BUSINESS SOLUTIONS | 0100 | 0000000 | 0000 | 7200 | 5800000 | 000 | Maintenance Services | \$ 134.69 |
| 4846 | 3/4/24 | VILLANI EDUCATIONAL SUPPORT SERVICES | 0100 | 6500000 | 5760 | 3120 | 5800000 | 000 | Services for February | \$ 2,052.00 |

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|------|---------|--|------|---------|------|------|---------|-----|---------------------------------|----|----------|
| | 3/7/24 | AMY PRICE | 0100 | 0000000 | 0000 | 2700 | 5200000 | 111 | Conference - Fractions Workshop | \$ | 347.00 |
| | 3/7/24 | SUSAN YANT | 0100 | 0000000 | 0000 | 2700 | 5200000 | 111 | Conference - CUE | \$ | 347.00 |
| | 3/7/24 | MISSION LINEN & UNIFORM | 0100 | 0000000 | 0000 | 8110 | 5600000 | 000 | Services for February | \$ | 457.90 |
| 4831 | 3/7/24 | TOSHIBA FINANCIAL SERVICES | 0100 | 0000000 | 0000 | 2700 | 5600000 | 222 | Lease Payment February | \$ | 244.70 |
| 4831 | 3/7/24 | TOSHIBA FINANCIAL SERVICES | 0100 | 0000000 | 0000 | 7200 | 5600000 | 000 | Lease Payment February | \$ | 244.70 |
| 4831 | 3/7/24 | TOSHIBA FINANCIAL SERVICES | 0100 | 0000000 | 0000 | 2700 | 5600000 | 111 | Lease Payment February | \$ | 244.70 |
| | 3/7/24 | BRIAN CRIST | 0100 | 0000085 | 1110 | 1000 | 5800000 | 000 | Music Boosters | \$ | 495.00 |
| | 3/7/24 | CONNOR BAGHERI | 0100 | 0000085 | 1110 | 1000 | 5800000 | 000 | Music Boosters | \$ | 585.00 |
| | 3/7/24 | KHOI LE | 0100 | 0000085 | 1110 | 1000 | 5800000 | 000 | Music Boosters | \$ | 270.00 |
| 4836 | 3/7/24 | STERICYCLE | 0100 | 0000000 | 0000 | 7200 | 5800000 | 000 | Services for February | \$ | 142.38 |
| 4832 | 3/7/24 | EVERDRIVEN TECHNOLOGIES | 0100 | 0000000 | 5760 | 3600 | 5100000 | 000 | Transportation | \$ | 7,471.58 |
| 5142 | 3/14/24 | APLUS ELECTRONICS | 0100 | 0000000 | 0000 | 2420 | 5600000 | 000 | Technology Repair | \$ | 382.57 |
| 4970 | 3/14/24 | COASTAL SPEECH THERAPY | 0100 | 6500000 | 5760 | 1190 | 5800000 | 000 | Services for February | \$ | 7,255.20 |
| | 3/14/24 | DEPT. OF INDUSTRIAL RELATIONS | 0100 | 0000000 | 0000 | 8110 | 5800000 | 000 | Professional Services | \$ | 125.00 |
| | 3/14/24 | MICHAEL FITCHETT | 0100 | 6266000 | 1110 | 1000 | 5800000 | 000 | Professional Development | \$ | 7,200.00 |
| | 3/14/24 | STATE OF CALIFORNIA | 0100 | 0000000 | 0000 | 7200 | 5800000 | 000 | Fingerprinting Services | \$ | 32.00 |
| | 3/14/24 | TOSHIBA BUSINESS SOLUTIONS | 0100 | 0000000 | 0000 | 7200 | 5800000 | 000 | Maintenance Services | \$ | 878.95 |
| 4849 | 3/14/24 | VERBAL BEHAVIOR ASSOCIATES | 0100 | 6500000 | 5760 | 1190 | 5800000 | 000 | Services for February | \$ | 1,426.11 |
| 4849 | 3/14/24 | VERBAL BEHAVIOR ASSOCIATES | 0100 | 6500000 | 5760 | 1190 | 5800000 | 000 | Services for February | \$ | 5,721.42 |
| 4849 | 3/14/24 | VERBAL BEHAVIOR ASSOCIATES | 0100 | 6500000 | 5760 | 1190 | 5800000 | 000 | Services for February | \$ | 6,213.77 |
| 4849 | 3/14/24 | VERBAL BEHAVIOR ASSOCIATES | 0100 | 6500000 | 5760 | 1190 | 5800000 | 000 | Services for February | \$ | 101.87 |
| 4849 | 3/14/24 | VERBAL BEHAVIOR ASSOCIATES | 0100 | 6500000 | 5760 | 1190 | 5800000 | 000 | Services for February | \$ | 6,485.41 |
| 4816 | 3/18/24 | AMERICAN PEST CONTROL | 0100 | 0000000 | 0000 | 8200 | 5500004 | 222 | Maintenance Services | \$ | 105.00 |
| 4816 | 3/18/24 | AMERICAN PEST CONTROL | 0100 | 0000000 | 0000 | 8200 | 5500004 | 111 | Maintenance Services | \$ | 66.00 |
| | 3/18/24 | CITY TREASURER | 0100 | 0000000 | 0000 | 7200 | 5800000 | 000 | Professional Services | \$ | 75.00 |
| | 3/21/24 | MISSION FEDERAL CREDIT UNION | 0100 | 0000000 | 0000 | 7200 | 5200000 | 000 | Conference - SF2 | \$ | 149.96 |
| | 3/21/24 | MISSION FEDERAL CREDIT UNION | 0100 | 0000000 | 0000 | 7100 | 5200000 | 000 | Conference - SF2 | \$ | 229.97 |
| 4826 | 3/21/24 | J.M.D.LANDSCAPE INC. | 0100 | 0000000 | 0000 | 8110 | 5800000 | 000 | Maintenance Services | \$ | 6,098.40 |
| 5017 | 3/21/24 | MELISSA HAIDER | 0100 | 6500000 | 5760 | 1190 | 5800000 | 000 | Services for Jan-Mar | \$ | 475.00 |
| 4813 | 3/21/24 | RANCHO SANTA FE | 0100 | 0000000 | 0000 | 2700 | 5800000 | 111 | Services for April - June | \$ | 231.00 |
| 4813 | 3/21/24 | RANCHO SANTA FE | 0100 | 0000000 | 0000 | 2700 | 5800000 | 222 | Services for April - June | \$ | 231.00 |
| | 3/21/24 | MISSION FEDERAL CREDIT UNION | 0100 | 0000000 | 0000 | 7200 | 5900001 | 000 | Verizon - Feb Statement | \$ | 180.42 |
| | 3/25/24 | ARTIANO SHINOFF | 0100 | 0000000 | 0000 | 7100 | 5800005 | 000 | Services for February | \$ | 45.00 |
| | 3/25/24 | ATKINSON, ANDELSON, LOYA, RUUD, & ROMC | 0100 | 0000000 | 0000 | 7100 | 5800005 | 000 | Services for February | \$ | 1,521.19 |
| | 3/25/24 | FAGEN FRIEDMAN & FULFROST, LLP | 0100 | 0000000 | 0000 | 7100 | 5800005 | 000 | Services for February | \$ | 1,019.50 |
| | 3/28/24 | CORINNE RECTOR | 0100 | 0000000 | 0000 | 2700 | 5200000 | 222 | Conference - CUE | \$ | 576.65 |
| | 3/28/24 | KIM DOUILLARD | 0100 | 0000000 | 0000 | 2700 | 5200000 | 222 | Conference - CUE | \$ | 627.14 |
| | 3/28/24 | MARGIT BOYESEN | 0100 | 0000000 | 0000 | 2700 | 5200000 | 111 | Conference - CUE | \$ | 38.00 |
| | 3/28/24 | SCOTT REILY | 0100 | 0000000 | 0000 | 2700 | 5200000 | 111 | Conference - CUE | \$ | 596.95 |
| | 3/28/24 | CHELSEA BURGE | 0100 | 6500000 | 5760 | 3120 | 5800000 | 000 | Services for March | \$ | 2,100.00 |
| 4846 | 3/28/24 | VILLANI EDUCATIONAL SUPPORT SERVICES | 0100 | 6500000 | 5760 | 3120 | 5800000 | 000 | Services for March | \$ | 2,736.00 |

\$71,224.70

5000 (SERVICES) TOTALS: BALANCE: 1,219,451 ACCUMULATED BALANCE: 1,025,364 REMAINING BALANCE: 194,087

CARDIFF

| | | |
|---|----------|-----------|
| K | Glass | <u>22</u> |
| K | McNamara | <u>23</u> |
| K | Sallans | <u>23</u> |
| K | Stone | <u>21</u> |

TOT K 89

| | | |
|---|------------|-----------|
| 1 | Douil/Dueh | <u>22</u> |
| 1 | Easson | <u>22</u> |
| 1 | Miller | <u>23</u> |
| 1 | Stuart | <u>21</u> |

TOT 1 88

| | | |
|---|---------|-----------|
| 2 | Boyesen | <u>23</u> |
| 2 | Kavan | <u>21</u> |
| 2 | Payte | <u>21</u> |
| 2 | Redding | <u>22</u> |

TOT 2 87

Wilson 0 **TOT** 0

Subtotal 264

DISTRICT TOTAL 642

ADA HARRIS

| | | |
|---|----------|-----------|
| 3 | Cope | <u>22</u> |
| 3 | Herrman | <u>19</u> |
| 3 | Milliken | <u>23</u> |
| 3 | Murray | <u>20</u> |
| 3 | Switzler | <u>22</u> |

TOT 3 106

| | | |
|---|--------|-----------|
| 4 | Brice | <u>21</u> |
| 4 | Green | <u>21</u> |
| 4 | Mihaly | <u>20</u> |
| 4 | Atalla | <u>19</u> |

TOT 4 81

| | | |
|---|-------------|-----------|
| 5 | d'Entremont | <u>24</u> |
| 5 | Ensberg | <u>19</u> |
| 5 | Price | <u>22</u> |
| 5 | Yant | <u>21</u> |

TOT 6 86

| | | |
|---|------------|-----------|
| 6 | Jewell | <u>23</u> |
| 6 | Nguyen | <u>22</u> |
| 6 | Therriault | <u>22</u> |
| 6 | Tiersma | <u>23</u> |

TOT 6 90

Velit 15 **TOT** 15

Subtotal 378

Cardiff School District
Cardiff-By-The-Sea, California 92007
April 11, 2024

ITEM: APPROVAL AND RATIFICATION OF CONTRACTS AND AGREEMENTS

BACKGROUND

The District maintains agreements with numerous agencies, consultants, contractors, and scholastic organizations.

CURRENT CONSIDERATIONS

The listed agreements and amendments require approval by the Board of Trustees.

FINANCIAL IMPLICATIONS

| <u>PROVIDER</u> | <u>SERVICES PROVIDED</u> | <u>EFFECTIVE DATES</u> | <u>AMOUNT</u> |
|------------------------|---------------------------------|---------------------------------|----------------------------------|
| Flora Vista YMCA | Student Services | 07-01-23 through 06-30-24 | Not to exceed \$943 per month |
| Mike Fitchett | Professional Development | 08-01-23 through 07-31-24 | Not to exceed \$7,200 |

RECOMMENDATION

It is respectfully recommended that the Board approve the listed agreements and/or contracts.

Cardiff School District
Cardiff by the Sea, California 92007
April 11, 2024

ITEM: APPROVE CARDIFF SCHOOL DISTRICT'S UNIFORM COMPLAINT
QUARTERLY REPORT FOR JAN 1, 2024 THROUGH MAR 31, 2024

BACKGROUND:

Governing boards of school districts in California are required to review and approve the District's Quarterly Report of Complaints regarding instructional materials, facilities and teacher staffing. This is the third Quarterly Report prepared for the period of January 1, 2024 to March 31, 2024. No complaints have been received for this period.

CURRENT CONSIDERATIONS:

The San Diego County Office of Education has created a link on their website for school districts to electronically report the required information and the Cardiff School District has completed the reporting process for the quarter specified above.

FINANCIAL IMPLICATIONS:

There are no current financial implications at this time.

RECOMMENDATION:

It is respectfully recommended that the Board approve the Uniform Complaint Quarterly Report for January 1, 2024 through March 31, 2024.

SDCOE Uniform Complaint Quarterly Reports Database

Williams and Valenzuela Settlements

Quarterly Complaint Summary [ADD a new summary record](#)

Submitted By: Jennifer Hatter
Title: Support Staff
Report Date: 4/8/2024
Quarter: 1/1/2024 - 3/31/2024

| Number of Complaints for Quarter: | Received | Resolved | Unresolved |
|--|-----------------|-----------------|-------------------|
| Instructional Material | 0 | 0 | 0 |
| Facilities | 0 | 0 | 0 |
| Misassignment | 0 | 0 | 0 |

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Education

6401 Linda Vista Road

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Cardiff School District
Cardiff-By-The-Sea, California 92007
April 11, 2024

ITEM: APPROVE PROPOSITION 28 PLAN

BACKGROUND

In November 2022, California voters passed Proposition 28 (Prop 28) to provide additional funding for Arts and Education in California public schools. This initiative provides ongoing funding for new arts and music programming options.

Prop 28 dollars are allocated per school site. School administrators, in collaboration with staff and families, should together make the choice that best serves students in their local school community. The purpose of these funds is to supplement arts education programs. "Supplement" means that the funds shall be used to increase funding of arts education programs and not to "supplant", or replace, existing funding for those programs. At least 80% of each school's Prop 28 dollars must be used for certificated or classified salaries for providing arts education program instruction.

CURRENT CONSIDERATIONS

In March, each site principal and certificated staff discussed the Prop 28 requirements and possibilities, which helped inform a survey that was sent to all staff and families. Respondents were asked about K-2 and 3-6 Art Instruction, K-2 and 3-6 Performing Arts Instruction, and 4-6 Classroom Music (as K-3 already has Classroom Music). 151 individuals responded to the survey; 27% of respondents were staff members and 73% were parents/guardians.

Cardiff School (Grades K-2)

72% of respondents indicated a K-2 Art Instructor is Very Important/Important
55% of respondents indicated a K-2 Performing Arts Instructor is Very Important/ Important

Ada Harris School (Grades 3-6)

78% of respondents indicated a 3-6 Art Instructor is Very Important/Important
68% of respondents indicated a 3-6 Performing Arts Instructor is Very Important/Important
68% of respondents indicated a 4-6 Classroom Music Instructor is Very Important/Important

FINANCIAL IMPLICATIONS

The State of California shall calculate and publish the amount required to be appropriated as part of the annual May Revision of the Governor's Budget. For

the 2024-2025 school year, Proposition 28 will have an estimated combined revenue total between the Cardiff and Ada Harris sites of \$76,978, specifically (\$43,383 for Ada Harris and \$33,595 for Cardiff)

RECOMMENDATION

Based on the above, it is recommended that the Board approve the use of Prop 28 funds for a K-6 Art Instructor starting fall 2024.

**Cardiff School District
Cardiff-By-The-Sea, California 92007
April 11, 2024**

ITEM: APPROVE CONTRACT FOR ANNUAL AUDIT BETWEEN
CARDIFF SCHOOL DISTRICT AND WILKINSON HADLEY KING &
CO, LLP

BACKGROUND

California Education Code Section 41020 requires school districts to contract for an annual audit of their books and accounts.

CURRENT CONSIDERATIONS

The District's current contract with Wilkinson, Hadley, & King ends on June 30, 2024.

FINANCIAL IMPLICATIONS

The maximum fees the District agrees to pay are:

Fiscal Year 2024-2025: \$12,500
Fiscal Year 2025-2026: \$13,125
Fiscal Year 2026-2027: \$13,800

RECOMMENDATION

It is respectfully recommended that the Board approve the Contract for Annual Audit between Cardiff School District with Wilkinson Hadley King & Co., LLP for a period commencing July 1, 2024 through June 30, 2027.