

**CARDIFF SCHOOL DISTRICT**  
**1888 Montgomery Avenue, Cardiff-by-the-Sea, California**

**REGULAR MEETING OF THE GOVERNING BOARD**  
**AGENDA**

**THURSDAY, NOVEMBER 14, 2024**

**5:00 PM BOARD MEETING**

**CARDIFF SCHOOL MULTIPURPOSE ROOM • 1888 MONTGOMERY ROAD • CARDIFF-BY-THE-SEA, CA 92007**

*In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board meeting are available for inspection upon request at the Cardiff School District, 1888 Montgomery Avenue, Cardiff or on our [website](#).*

*The public's health and well-being are a top priority for the Board of Trustees of the Cardiff School District and you are urged to take all appropriate health and safety precautions.*

*In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Board of Trustees, please contact the Office of the Superintendent at (760) 632-5890, Extension 101. Notification 24 hours prior to the meeting will enable the District to make the necessary arrangements to ensure accommodation and accessibility to this meeting.*

*TO ADDRESS THE GOVERNING BOARD REGARDING AN ITEM ON THE AGENDA:*

*Members of the audience may address the Board of Trustees on items that are within the Board's subject matter jurisdiction. Persons wishing to address the Board concerning items on the agenda are invited to do so when the item is addressed at the meeting. Please complete and submit a written request to the secretary before the meeting. When the Board President invites you to speak, please state your name for the record. In the interest of time and order, each speaker is allotted a maximum of three (3) minutes. When your speaking time expires you will be prompted with a 15-second warning.*

**I. ORGANIZATIONAL ITEMS**

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
  - Ms. Rhea Stewart, President
  - Ms. Nancy Orr, Clerk
  - Mr. Andrew Howard, Member
  - Mr. Ashok Swaminathan, Member
  - Mr. Shad Thielman, Member
  - Ms. Jill Vinson, Superintendent

- D. Approve Agenda for November 14, 2024  
*(All items are action unless labeled information.)*

- E. Approve Minutes from the Regular Meeting of October 10, 2024

**II. HEARING SESSION**

- A. Public Comments *(The purpose of the Board meeting is to conduct the School Board's business in public. The Board welcomes and encourages public comments, however, in accordance with the Brown*

*Act, Board members may not respond to comments during the public comment portion of the agenda. Any member of the public who wishes to address the Board on an item on the agenda or on another topic which lies within the Governing Board's jurisdiction may do so, but must submit a written request. Please hand your form to the secretary before the meeting. Presentations are limited to 3 minutes per person per topic. The total amount of time to be allowed on any item is fifteen minutes, unless the time limit is waived by a majority vote of the Board. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; or 3) refer the matter to a future agenda.)*

- B. Cardiff Elementary Teachers Association
- C. ELAC/DELAC
- D. School Site Council
- E. Cardiff SEA
- F. School Reports
- G. Reports on Workshops/Conferences
- H. Superintendent's Report

### III. CONSENT CALENDAR

*Items listed in the Consent Calendar are considered to be routine and are acted on by the Board in one motion unless members of the Board request specific items to be discussed or pulled. It is understood that the Superintendent recommends approval on all Consent Items. Each item of the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.*

- A. Approve Current Business Items:
  - 1. Purchase Orders; October 2024
  - 2. Commercial Warrants #14-206221 to #14-128269; \$191,369.58
  - 3. Payroll Warrants October 2024; \$928,395.98
- B. Approve Personnel Report as of November 8, 2024
- C. Approve Enrollment Report as of November 8, 2024
- D. Removal of Items from Consent Calendar
- E. Approve Consent Calendar

### IV. GENERAL FUNCTIONS

- A. Approval and Ratification of Contracts and Agreements
- B. CAASPP Presentation (**Information**)

### V. BUSINESS & FINANCE

- A. Approve Resolution 24-25-04 Authorizing Competitive Negotiation for Wide Area Network Connections

### VI. PERSONNEL

- A. Approve the Request from Certificated Employee #274-253 for a Four-Year Term, .50 FTE Reduced Workload Assignment, Effective Beginning the 2025-26 School Year
- B. Approve the Request from Certificated Employee #377-769 for a Four-Year Term, .50 FTE Reduced Workload Assignment, Effective Beginning the 2025-26 School Year
- C. Approve Renewal of the Superintendent's Employment Contract Through 2027-2028

VII. FUTURE AGENDA ITEMS

VIII. ANNOUNCEMENT: ADJOURNING TO CLOSED SESSION

- A. Conference with the District's Labor Negotiator, Jill Vinson, Regarding Negotiations with the Cardiff Elementary Teachers Association– Pursuant to Government Code Section 54957.6
- B. Public Employment Evaluation  
Position: Superintendent

IX. RECONVENE TO OPEN SESSION

X. REPORT FROM CLOSED SESSION

XI. ADJOURNMENT OF MEETING

CARDIFF SCHOOL DISTRICT  
1888 Montgomery Avenue  
Cardiff-by-the-Sea, California 92007

**MINUTES**  
**REGULAR BOARD MEETING, OCTOBER 10, 2024**

The Regular Board Meeting of the Governing Board of the Cardiff School District was held on Thursday, October 10, 2024, at the Cardiff School multipurpose room, located at 1888 Montgomery Ave, Cardiff-by-the-Sea, California. President Stewart called the meeting to order at 5:01 p.m. and led the trustees and visitors in the Pledge of Allegiance.

Members Present: Howard, Orr, Stewart, Swaminathan, Thielman

Members Absent:

Administrators

Present: Vinson, Giroux

The agenda for the October 10, 2024, Regular Board meeting was approved as presented.

MOTION: Orr  
SECOND: Howard  
AYES: Howard, Orr, Stewart, Swaminathan, Thielman  
NOES: 0  
ABSENT:

The minutes from the Regular Board Meeting of September 12, 2024, were approved as presented.

MOTION: Orr  
SECOND: Howard  
AYES: Howard, Orr, Stewart, Swaminathan, Thielman  
NOES: 0  
ABSENT:

**HEARING SESSION**

- There were no public comments
- No report for Cardiff Elementary Teachers Association
- No report for ELAC/DELAC
- The School Site Council held its first meeting of the year on Monday, October 7th. At this meeting, the council discussed the purpose of SSC and the items that would be reviewed this year. The council also heard an overview and update of district programs and offerings, including EL, interventions and supports, and parent involvement activities. All five committee member spots are filled.

- Cardiff SEA held its meeting on October 9th in the Ada Harris Auditorium. They are planning the Monster Dash Haunted House, organizing games, and looking for volunteers for the event, which will be held on October 20, 2024.
- Principal Giroux reported that many great activities are taking place at Cardiff School. In Kindergarten, students are enjoying Pumpkin STEAM Rotations. First grade will celebrate the 50th Day of School on October 22nd with a 50s-themed day and a sock hop. Second grade is working on fall poetry, spooky writing, fall-themed art and math, and learning about nocturnal animals. Marine Science Night is next Thursday from 5 to 6:30 pm. Students will make crafts and experience a touch tank with a shark and stingray.
- Trustees Orr and Stewart attended Family Fit Night and thanked both PE coaches, Roth and Jones, for their efforts.
- Trustee Orr attended the Fall Regional Schools For Sound Finance ((SF)2) Board meeting hosted in our district. She also attended the City of Encinitas School District Liaison Meeting and shared updates from both.
- Superintendent Vinson thanked the school sites for hosting bicycle safety assemblies at both schools. She shared that the City of Encinitas has a new mobility coordinator helping promote bicycle safety. In staffing news, Jesse Sotelo, current Technology Support Specialist I, has been promoted to Technology Support Specialist II. Superintendent Vinson thanked the custodians and team for the efforts to make the (SF)2 event a success. Many local community-funded districts were able to attend. Trustee Orr thanked Superintendent Vinson for her efforts and for representing the district as the southern CA regional vice-president of (SF)2.

The Consent Calendar was approved as presented.

MOTION: Orr  
 SECOND: Swaminathan  
 AYES: Howard, Orr, Stewart, Swaminathan, Thielman  
 NOES: 0  
 ABSENT: 0

The Public Notice of Contract Articles to be Included in Negotiations Between Cardiff School District and the Cardiff Elementary Teachers Association (CETA) was presented.

The Health & Welfare Increase for All Current Eligible District Employees was approved as presented.

MOTION: Orr  
 SECOND: Swaminathan  
 AYES: Howard, Orr, Stewart, Swaminathan, Thielman  
 NOES: 0  
 ABSENT:

Future agenda items will include a presentation on CAASPP results.

There being no other regular business to come before the Board, the meeting was adjourned to closed session at 5:19 p.m. The meeting reconvened to open the session at 6:55 p.m.

President Stewart reported that no action was taken during the closed session.

There being no other business to come before the Board, the meeting was adjourned at 6:56 p.m.

Respectfully submitted,

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Nancy Orr, Clerk

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Jill Vinson, Superintendent

**OCTOBER 2024 PO LISTING**

PO	Date	Supplier	Fund	Resource	Goal	Function	Object	Site	Description	Amount
<b>INSTRUCTIONAL SUPPLIES</b>										
5455	10/3/24	AMAZON CAPITAL SERVICES	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 29.98
5489	10/3/24	AMAZON CAPITAL SERVICES	0100	6500000	5760	1110	4300000	111	SPED Instructional Supplies	\$ 20.84
5497	10/3/24	AMAZON CAPITAL SERVICES	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 172.82
5445	10/3/24	AMAZON CAPITAL SERVICES	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 16.92
5459	10/3/24	AMAZON CAPITAL SERVICES	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 315.50
5469	10/3/24	AMAZON CAPITAL SERVICES	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 571.95
5474	10/3/24	AMAZON CAPITAL SERVICES	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 196.64
5480	10/3/24	AMAZON CAPITAL SERVICES	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 27.46
5478	10/3/24	AMAZON CAPITAL SERVICES	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 1,021.56
	10/3/24	DEBORAH HEYER	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 50.95
5451	10/3/24	FREE FORM CLAY & SUPPLY	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 283.53
5493	10/7/24	95 PERCENT GROUP INC	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 2,216.44
5485	10/7/24	FOLLETT CONTENT SOLUTIONS LLC	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 1,148.70
5501	10/7/24	FREE FORM CLAY & SUPPLY	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 452.43
5488	10/7/24	IMSE	0100	6500000	5760	1110	4300000	111	Instructional Supplies	\$ 75.84
5498	10/7/24	S.W. SCHOOL SUPPLY	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 520.69
5323	10/7/24	SPEECH CORNER	0100	6500000	5760	1110	4300000	111	SPED Instructional Supplies	\$ 58.97
	10/10/24	HANNAH GOERING	0100	6500000	5760	1120	4300000	111	Instructional Supplies	\$ 20.40
5482	10/10/24	LITERABLY INC	0100	0000000	1110	1000	4300000	222	Software Subscription	\$ 180.00
5502	10/17/24	HEGGERTY PHONEMIC AWARENESS	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 105.90
5495	10/17/24	IMSE	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 456.32
	10/17/24	MIA ATALLA	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 80.46
5509	10/17/24	USI INC.	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 272.84
5518	10/24/24	BLICK ART MATERIALS	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 401.58
5246	10/24/24	OES OFFICE FURNITURE	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 472.27
5528	10/24/24	S.W. SCHOOL SUPPLY	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 128.33
5515	10/24/24	Whole Phonics, Inc	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 95.00
	10/28/24	MISSION FEDERAL CREDIT UNION	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 199.38
	10/28/24	MISSION FEDERAL CREDIT UNION	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 5.50
5530	10/31/24	ODP	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 124.95
5235	10/31/24	S.W. SCHOOL SUPPLY	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 10.34
	10/31/24	SUSAN YANT	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 94.95
5494	10/7/24	RASIX COMPUTER CENTER, INC.	0100	0000000	0000	2420	4300005	222	Technology Supplies	\$ 548.72
5506	10/14/24	RASIX COMPUTER CENTER, INC.	0100	0000000	0000	2420	4300005	111	Technology Supplies	\$ 1,753.63
5472	10/24/24	PATHWAY COMMUNICATIONS	0100	0000000	0000	2420	4300005	111	Technology Supplies	\$ 2,205.00
5463	10/31/24	AREY JONES EDUCATIONAL SOLUTIONS	0100	0000000	0000	2420	4300005	111	Technology Supplies	\$ 591.87
5490	10/3/24	AMAZON CAPITAL SERVICES	0100	0000000	0000	2420	4300008	222	Instructional Supplies	\$ 438.24
5491	10/3/24	AMAZON CAPITAL SERVICES	0100	0000000	0000	2420	4300008	222	Instructional Supplies	\$ 399.40
5492	10/3/24	AMAZON CAPITAL SERVICES	0100	0000000	0000	2420	4300008	222	Instructional Supplies	\$ 205.98
	10/3/24	RENEE HINDMAN	0100	6770000	1110	1000	4300012	000	Instructional Supplies	\$ 666.89
5526	10/17/24	COMPANION CORP.	0100	0000000	0000	2420	4300111	111	Software Subscription	\$ 2,723.00
										<b>\$ 19,362.17</b>

<b>NON-INSTRUCTIONAL SUPPLIES</b>										
5475	10/3/24	AMAZON CAPITAL SERVICES	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 195.37
5477	10/3/24	AMAZON CAPITAL SERVICES	0100	0000000	0000	7200	4300000	000	Office Supplies	\$ 57.96
	10/3/24	MAINTEX, INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 1,046.69
	10/3/24	PACIFIC PLUMBING SPECIALTIES	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 1,186.59
5368	10/7/24	HOME DEPOT CREDIT SERVICES	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 1,439.89
5359	10/10/24	SITEONE LANDSCAPE SUPPLY LLC	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 232.41
5375	10/14/24	READY REFRESH BY NESTLE	0100	0000000	0000	2700	4300000	222	Services for September	\$ 141.65
5375	10/14/24	READY REFRESH BY NESTLE	0100	0000000	0000	2700	4300000	111	Services for September	\$ 103.42
5375	10/14/24	READY REFRESH BY NESTLE	0100	0000000	0000	7200	4300000	000	Services for September	\$ 64.65
5511	10/14/24	RIVERSIDE INSIGHTS	0100	6500000	5760	3120	4300000	000	Testing Materials	\$ 674.04
5369	10/21/24	LEES LOCK & SAFE	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 6.00
5369	10/24/24	LEES LOCK & SAFE	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 24.24
	10/28/24	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7100	4300000	000	Office Supplies	\$ 1,143.88
	10/28/24	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 51.96
	10/28/24	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7200	4300000	000	Office Supplies	\$ 439.63

	10/28/24	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	2700	4300000	222	Office Supplies	\$ 265.10
	10/28/24	WEX BANK	0100	0000000	0000	8110	4300000	000	Automotive Supplies	\$ 190.87
5525	10/24/24	RAPTOR TECHNOLOGIES	0100	0000000	0000	2420	4300111	111	Visitor Management	\$ 3,517.24
	10/28/24	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	2420	4300111	111	Annual Subscription	\$ 2.99

**\$ 10,784.58**

**4000 (SUPPLIES) TOTALS: BALANCE: 463,311 ACCUMULATED BALANCE: 349,321 REMAINING BALANCE: 113,990**

**UTILITIES**

5371	10/3/24	EDCO WASTE & RECYCLING SERVICE	0100	0000000	0000	8200	5500002	111	Services for September	\$ 806.04
5371	10/3/24	EDCO WASTE & RECYCLING SERVICE	0100	0000000	0000	8200	5500002	222	Services for September	\$ 806.04
5376	10/3/24	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	222	Services for September	\$ 66.75
5376	10/3/24	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	222	Services for September	\$ 685.22
5376	10/3/24	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	222	Services for September	\$ 9,278.44
5376	10/3/24	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	222	Services for September	\$ 972.70
	10/3/24	AT&T	0100	0000000	0000	7200	5900001	000	Services for October	\$ 138.24
	10/3/24	AT&T	0100	0000000	0000	7200	5900001	000	Services for October	\$ 138.24
	10/3/24	AT&T	0100	0000000	0000	7200	5900001	000	Services for October	\$ 273.24
5376	10/10/24	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	111	Services for September	\$ 894.77
5376	10/10/24	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	111	Services for September	\$ 1,136.00
	10/14/24	AT&T	0100	0000000	0000	7200	5900001	000	Services for September	\$ 831.95
	10/17/24	AT&T	0100	0000000	0000	7200	5900001	000	Services for September	\$ 57.73
	10/17/24	AT&T	0100	0000000	0000	7200	5900001	000	Services for September	\$ 359.02
5421	10/21/24	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	111	Services for September	\$ 12,136.14
5421	10/24/24	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for September	\$ 6,645.66

**\$ 35,226.18**

**SERVICES**

	10/3/24	HANNAH GOERING	0100	6266000	1110	1000	5200000	111	Writing Workshop	\$ 40.00
	10/3/24	KYLIE ROBLES	0100	6266000	1110	1000	5200000	222	Writing Workshop	\$ 40.00
5400	10/3/24	MISSION LINEN & UNIFORM	0100	0000000	0000	8110	5600000	000	Services for September	\$ 565.90
5473	10/3/24	TRANE U.S. INC.	0100	0000000	0000	8110	5600000	000	Maintenance Services	\$ 2,079.57
5479	10/3/24	INFINITY COMMUNICATIONS AND CONSULTING	0100	0000000	0000	7200	5800000	000	Professional Services	\$ 325.00
5317	10/3/24	RANCHO SANTA FE	0100	0000000	0000	2700	5800000	222	Services for August	\$ 210.60
5503	10/3/24	WILKINSON HADLEY KING & CO.	0100	0000000	0000	7191	5800000	000	Audit Services	\$ 6,780.00
	10/7/24	EVERON	0100	0000000	0000	2700	5800000	111	Maintenance Services	\$ 1,501.61
	10/7/24	EVERON	0100	0000000	0000	2700	5800000	222	Maintenance Services	\$ 1,468.62
	10/7/24	MYERS STEVENS & TOOHEY	0100	0000000	0000	7200	5800000	000	Professional Services	\$ 1,890.04
	10/7/24	TOTAL SAFETY SOLUTIONS	0100	6266000	1110	1000	5800000	000	Annual Subscription	\$ 1,392.00
5370	10/7/24	EVERDRIVEN TECHNOLOGIES	0100	0000000	5760	3600	5100000	000	Transportation	\$ 6,578.52
	10/10/24	TOSHIBA FINANCIAL SERVICES	0100	0000000	0000	7200	5600000	000	Lease Payment - October	\$ 318.51
	10/10/24	TOSHIBA FINANCIAL SERVICES	0100	0000000	0000	2700	5600000	111	Lease Payment - October	\$ 217.76
	10/10/24	TOSHIBA FINANCIAL SERVICES	0100	0000000	0000	2700	5600000	222	Lease Payment - October	\$ 217.76
	10/10/24	BRIAN CRIST	0100	0000085	1110	1000	5800000	000	Music Boosters	\$ 90.00
	10/10/24	CONNOR BAGHERI	0100	0000085	1110	1000	5800000	000	Music Boosters	\$ 585.00
	10/10/24	EVERON	0100	0000000	0000	2700	5800000	222	Services for 11/24-01/25	\$ 3,040.19
	10/10/24	EVERON	0100	0000000	0000	2700	5800000	111	Services for 11/24-01/25	\$ 2,110.24
	10/10/24	KHOI LE	0100	0000085	1110	1000	5800000	000	Music Boosters	\$ 270.00
5398	10/10/24	STERICYCLE	0100	0000000	0000	7200	5800000	000	Services for September	\$ 153.68
	10/10/24	TOSHIBA BUSINESS SOLUTIONS	0100	0000000	0000	7200	5800000	000	Maintenance Services	\$ 3,795.29
5411	10/10/24	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for September	\$ 4,730.40
5411	10/10/24	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for September	\$ 3,048.48
5411	10/10/24	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for September	\$ 6,570.00
5411	10/10/24	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for September	\$ 7,989.12
5411	10/10/24	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for September	\$ 798.66
5411	10/10/24	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for September	\$ 262.80
5411	10/10/24	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for September	\$ 4,975.68
5411	10/10/24	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for September	\$ 840.96
5354	10/14/24	PITNEY BOWES GLOBAL	0100	0000000	0000	7200	5900002	000	Lease Payment 08/24-11/24	\$ 304.13
5357	10/17/24	AMERICAN PEST CONTROL	0100	0000000	0000	8200	5500004	111	Maintenance Services	\$ 66.00
5357	10/17/24	AMERICAN PEST CONTROL	0100	0000000	0000	8200	5500004	222	Maintenance Services	\$ 105.00
5410	10/17/24	COASTAL SPEECH THERAPY	0100	6500000	5760	1190	5800000	000	Services for September	\$ 6,529.68



5310	10/17/24	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$ 6,098.40
	10/24/24	ATKINSON, ANDELSON, LOYA, RUUD, & ROMO	0100	0000000	0000	7100	5800005	000	Services for September	\$ 3,936.19
5538	10/28/24	APLUS ELECTRONICS	0100	0000000	0000	2420	5600000	000	Technology Repairs	\$ 670.08
	10/28/24	RACHEL CARRILLO	0100	6500000	5760	3120	5800000	000	Services for October	\$ 2,100.00
	10/28/24	THE STEPPING STONES GROUP	0100	6500000	5760	3120	5800000	000	Professional Services	\$ 1,092.60
	10/28/24	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7200	5900001	000	Verizon Oct Statement	\$ 257.10
	10/28/24	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7200	5900002	000	Postage	\$ 12.45
5376	10/31/24	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	111	Services for October	\$ 2,220.91
5542	10/31/24	THE STEPPING STONES GROUP	0100	6500000	5760	3120	5800000	000	Professional Services	\$ 409.73
5465	10/31/24	VILLANI EDUCATIONAL SUPPORT SERVICES	0100	6500000	5760	3120	5800000	000	Services for October	\$ 3,420.00
<b>\$90,108.66</b>										

**5000 (SERVICES) TOTALS: BALANCE: 1,504,969 ACCUMULATED BALANCE: 462,784 REMAINING BALANCE: 1,042,185**

**Personnel Report - November 14, 2024**

Annie Tu	Instructional Assistant I	New Hire	10/17/2024
Jesse Sotelo	Tech Support Specialist II	Position Change	10/14/2024
Molly Dunn	Extended Day Assistant	New Hire	10/21/2024
Jazleen Litt	Extended Day Assistant	New Hire	10/25/2024
Harper Mundo	Instructional Assistant I	Position Addition	10/28/24
Michael Lerouge	Tech Support Specialist I	New Hire	11/4/2024

**CARDIFF**

K	Glass	<u>19</u>
K	McNamara	<u>20</u>
K	Sallans	<u>19</u>
K	Stone	<u>19</u>

**TOT K** 77

1	Douil/Hamilton	<u>23</u>
1	Easson	<u>23</u>
1	Wood	<u>23</u>
1	Stuart	<u>21</u>

**TOT 1** 90

2	Boyesen	<u>21</u>
2	Kavan	<u>21</u>
2	Payte	<u>22</u>
2	Redding	<u>22</u>

**TOT 2** 86

Wilson 8

**TOT** 8

**Subtotal** 261

**DISTRICT TOTAL** 645

**ADA HARRIS**

3	Herrman	<u>22</u>
3	Milliken	<u>21</u>
3	Murray	<u>19</u>
3	Switzler	<u>21</u>

**TOT 3** 83

4	Cope	<u>23</u>
4	Brice	<u>23</u>
4	Green	<u>23</u>
4	Mihaly	<u>23</u>
4	Atalla	<u>19</u>

**TOT 4** 111

5	d'Entremont	<u>21</u>
5	Ensberg	<u>21</u>
5	Price	<u>22</u>
5	Yant	<u>22</u>

**TOT 6** 86

6	Jewell	<u>25</u>
6	Nguyen	<u>22</u>
6	Therriault	<u>18</u>
6	Tiersma	<u>24</u>

**TOT 6** 89

May 15

**TOT** 15

**Subtotal** 384

**Cardiff School District  
Cardiff-By-The-Sea, California 92007  
November 14, 2024**

**ITEM:** APPROVAL AND RATIFICATION OF CONTRACTS AND AGREEMENTS

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**BACKGROUND**

The District maintains agreements with numerous agencies, consultants, contractors, and scholastic organizations.

**CURRENT CONSIDERATIONS**

The listed agreements and amendments require approval by the Board of Trustees.

**FINANCIAL IMPLICATIONS**

<b><u>PROVIDER</u></b>	<b><u>SERVICES PROVIDED</u></b>	<b><u>EFFECTIVE DATES</u></b>	<b><u>AMOUNT</u></b>
School Services of California	Fiscal Budget Services	11-01-24 through 10-31-25	\$4,680
The Howard E. Nyhart Company, Inc.	Fiscal Actuarial Services	Fiscal Years ending 6/30/24 and 6/30/25	\$8,200

**RECOMMENDATION**

It is respectfully recommended that the Board approve the listed agreements and/or contracts.

**RESOLUTION**

**CARDIFF SCHOOL DISTRICT**

**Resolution Number 24-25-04**

**RESOLUTION AUTHORIZING COMPETITIVE NEGOTIATION  
(PUBLIC CONTRACT CODE SECTION 20118.2)**

**WHEREAS**, the State Legislature has recognized that it is in the public's best interest to allow school districts to consider factors other than price in the procurement of certain technological supplies, services, equipment and maintenance of said equipment; and

**WHEREAS**, following the adoption by a school district's governing board of certain findings, Public Contract Code section 20118.2 authorizes such procurement through a competitive negotiation process; and

**WHEREAS**, the District wishes to contract for the purchase and/or installation of technology services and/or equipment to be located at District instruction sites and/or non-instruction sites; and

**WHEREAS**, the purchase and/or installation of services and/or equipment requires specialized equipment and software, and qualifies for procurement through the legislatively authorized competitive negotiation process set forth in Public Contract Code section 20118.2; and

**WHEREAS**, the District shall, after the competitive negotiation process, award a contract for the purchase and/or installation of services and/or equipment to the qualified bidder(s) whose proposal(s) are the most advantageous to the District with price and all other factors being considered;

**WHEREAS**, the District shall, authorize District staff to sign the agreements after the bidding period is concluded and are awarded to the contractor(s) who provide the best value to the District;

**NOW THEREFORE BE IT RESOLVED** that the Board of Education of the Cardiff Elementary School District hereby finds, determines, and orders as follows:

The foregoing recitals are adopted as true and correct.

1. The purchase and/or installation of services and/or equipment as described in the recitals in subdivision (b) of Public Contract Code section 20118.2, and furthermore such equipment and services are not available in substantial quantities to the general public, and therefore the Board finds that the District's procurement of such system or systems qualifies under subdivision (b) of Public Contract Code section 20118.2 for purchase

through competitive negotiation as described in subdivision (d) of Public Contract Code section 20118.2, and the Board does hereby authorize such procurement.

2. The Superintendent, or designee, is authorized to engage in a competitive negotiation process in compliance with Public Contract Code section 20118.2 for the purchase and/or installation of services and/or equipment procurement and implementation of systems as described in the recitals.
3. The Superintendent, or designee, shall recommend to the Board a qualified bidder for award of a contract for the purchase and/or installation of services and/or equipment, which contract(s) will be the most advantageous to the District with price and all other factors being considered.
4. The Board reserves the right to reject all proposals submitted, pursuant to Public Contract Code section 20118.2.
5. The Superintendent, or designee, is authorized and directed to take such further actions as may be necessary or convenient to carry out said procurement and implementation and signing of the contract(s) thereof.
6. This Resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** by the Governing Board on November 14, 2024 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

STATE OF CALIFORNIA)

) SS

COUNTY OF SAN DIEGO)

I Jill Vinson, Clerk/**Secretary** of the Governing Board, do hereby certify that the foregoing is a full and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date November 14, 2024.

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Clerk/Secretary of the Governing Board